# CITY COUNCIL MEETING
**November 18, 2025**
**City Council Chamber**
**6:30 p.m.**

**CITY OF WINDOM, MN**
444 Ninth Street, P. O. Box 38
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## AGENDA

Call to Order

Pledge of Allegiance

1. Consent Agenda
   - Minutes
     - Council Minutes – November 4, 2025
     - Community Center – November 10, 2025
     - EDA – November 10, 2025
     - Housing & Redevelopment – November 12, 2025
     - Library Board – November 10, 2025
     - Planning & Zoning – November 12, 2025
     - Tree Commission – November 5, 2025
   - Licenses & Permits
     - Annual Cigarette License Renewals
     - Annual Game of Skill License Renewals
     - Annual Theatre License Renewal
     - Liquor License Renewals
       - Phat Pheasant
       - Windom Duffy's Inc
       - Plaza Jalisco II
       - Windom Country Club
       - Windstream Inns LLC
         - Wine On-Sale, Beer On-Sale, Strong Beer Authorization
       - Windom Baseball Association
         - Wine On-Sale, Beer On-Sale, Strong Beer Authorization
   - Regular Bills

2. Department Heads

3. 2025 Miscellaneous Special Assessments
   - Public Hearing
   - Resolution – Adopting an Assessment Role

4. Resolution – Accepting a Donation – Library

5. EDA – TIF Districts
   - Resolution – Decertification of TIF District 1-18
   - Resolution – Decertification of TIF District 1-20
   - Resolution – Decertification of TIF District 1-21

6. Street Closure Request – American Lutheran Church – December 10th – Living Nativity

7. Personnel
    - Minnesota Paid Leave Policy
    - Community Center – On- Call Part-time Maintenance
    - Police Department – Assistant Chief & Sergeant Positions

8. New Business

9. Old Business

10. Council Comments

11. Closed Meeting Items
    - Real Estate Negotiations – Minnesota Statute §13D.05 Subd. 3 (c) (3)
    - WindomNet Status Update – Valuation/Appraisal (Confidential)

12. Adjourn

Preliminary

# Regular Council Meeting
# City Hall, Council Chamber
# November 4, 2025
# 8:05 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Hilary Mathis

2. Roll Call:

| | |
|---|---|
| Council Present: | Hilary Mathis, Dennis Esplan, Jenny Quade, Scott Benson, James Nelson and Jayesun Sherman |
| Council Absent: | |
| City Staff Present: | Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jon Ketzenberg, Streets and Parks Superintendent; Jason Sykora, Electric General Manager; Jeff Dahna, Windomnet General Manager; Ryan Anderson, Water\Wastewater Superintendent and Matt Fast, Building Official |

3. Pledge of Allegiance

4. Consent Agenda:

   - Minutes
     - City Council Minutes – October 21, 2025 and October 28, 2025
     - Community Center Commission – October 21, 2025
     - Utility Commission – October 23, 2025
     - Planning Commission – October 29, 2025
     - Telecom Commission – October 20, 2025
   - Exempt Gambling Permit – Windom Area Health Foundation – February 21, 2026
   - Regular Bills

   **Motion by Benson second by Sherman approving the Consent Agenda. Motion carried 5 – 0.**

5. Department Heads:
   Jeff Dahna, Windomnet General Manager and Dirk Abraham, Telecom Commission Chair introduced themselves. Dahna said the Telecom Commission met October 20th and moved ahead the streaming video service and set December 31st as the turn down date for the old cable system. Customers will be asked to choose a new video package by December 12th. Customers not selecting a new steaming package will be automatically transitioned to the new streaming package closest to their current video package. The channel lineup, guide and other information were reviewed by the Commission and will be sent to all customers in the November utility bills which are coming soon. There will be no more set-top boxes and customers must have their own devices to make streaming work, they are recommending Roku ultra-devices. Other devices such as fire sticks and some tv brands work too and there is a complete guide on the Windomnet website. Old set top boxes can be dropped off at City Hall. The new streaming service will have local channels from Minneapolis\St.Paul and Sioux Falls. There is also a DVR function to record programming.

   Abraham said that he has tested the streaming video and the picture is great and its easy to use. He said that he also wanted to address a paid advertisement from Southwest Minnesota Broadband Services that was placed in the local newspaper and wanted to share his thoughts as well as provide updates on the status of where discussions are at regarding a possible sale of Windomnet. Abraham said SMBS states they were unaware of what Windomnet is doing and cut out of conversations. Abraham said that SMBS contacted the Telecom Commission in October 2024 and a meeting was held with SMBS in November 2024 and many things were discussed such as possible partnerships, a merger and possible acquisition. The discussion was most based on financials of the organizations, staffing, billing and representation on the SMBS board by Windom were all topics. So what SMBS is saying now is inaccurate that they were not included in talks. Their paid advertisement is misleading and untrue. In November 2024 Federated also contacted Windomnet and in December 2024 an ad hoc group of Telecom Commissioners initially met with them. The Telecom Commission moved forward with Federated discussions as the Commission felt they had better discussions with them than SMBS. Over the next few months Federated and the City exchanged information about the system and in July 2025 Federated came to a Telecom Commission meeting and made a proposal to acquire Windomnet. This was done in public as Telecom meetings are open. The Commission then referred the proposal on to the City Council where Federated represented their proposal to the Council. The Council then decided to engage a consultant to do a valuation study. This valuation is just now complete. Everything the Telecom Commission and Council has done is in open meetings with the exception of some private business data that was exchanged by the parties and subject to a non-disclosure agreement. This comes down to the Telecom Commission liking what it was hearing from Federated vs SMBS. This is still a process and discussion with decisions and determinations yet to be made.

Sherman said he concurs with Abraham as he stated the facts.

Benson asked about SMBS requesting exclusivity. Abraham thanked Benson for bringing that up as SMBS did ask that they be the only party engaged in discussions with Windomnet, which the Commission and Council refused as there are other interested parties.

Esplan said the city is not in a position to only talk to Federated and is open to talks with others such as SMBS and the private business that has already expressed interest. Abraham concurred and emphasized that no final decisions have been made yet. Esplan said he saw the emails and Abraham is correct in how this unfolded.

Benson said Telecom Commission meetings and Council meetings are open to the public and anyone can attend. Mathis added that Telecom meets on the 3rd Monday of the month at 6:00 pm at City Hall.

Quade said that the Council has not made any decision to sell or not. We are at the valuation stage. People are putting the cart before the horse and making assumptions. Working with Federated makes sense as they are working with Cottonwood County on the installation of fiber. As such, it makes sense for Federated to come to Windomnet. Abraham said that Federated has a grant to do fiber in Cottonwood County and that the Windomnet General Manager had contacted them a long time ago to see if we could sell them services.

Abraham noted that Windomnet needs to continue operations regardless if the system were sold or not, which is why they are pressing ahead with streaming video and new data packages.

Nasby said the Windomnet valuation came in on October 30th and it will be provided to the City Attorney for distribution to the City Council as confidential information related to real estate negotiations. He anticipates that the Council will have a closed session on November 18th to review the valuation and discuss strategy for negotiations if that is the direction they decide to take.
Mathis said she too has reviewed the emails and knows what is being said tonight is accurate and transparent.

Dahna said that he personally signed up for the streaming video service and it is excellent. There are currently 16 customers using it and several more in "test" mode. The streaming video needs a good data connection so that is why there is a minimum data package tied to the service.

Mathis said that the marketing started November 1 and asked about the December 12th date for customers. Abraham said Windomnet is asking customers to pick a new video package and sign up for that service by December 12th so they know what to have for a device and data level. Dahna said the data package needs to be reviewed at that time as well.

Nelson asked if anyone called SMBS and told them not to do this. Abraham replied that SMBS is their own company and we cannot control their paid advertising.

Mathis thanked Abraham and Dahna for the information.

6. <u>2026 Street Project:</u>
Dan Van Schepen, DGR Engineering, said that he would review the feasibility study with the City Council. Jon Ketzenberg, Streets & Parks Superintendent, is also present to answer questions. Van Schepen said that the road conditions on 1st Avenue (6th Street to Hwy 60/71) show a width of 24-36 feet, soil borings show pavement and the base to be in fair to poor condition, curb and gutter range from poor to good and that utilities between 10th and 16th Streets need to be replaced. Between 12th and 16th Street a storm sewer would be added to improve drainage. Two blocks on 17th Street will be included in the project to replace watermain with a mill & overlay on the paving. There are three options for the project primarily related to 1st Avenue. Option 1 is that reconstruction be done 6th Street to 16th Street and then mill & overlay from 16th Street to Hwy 60/71 all in asphalt. Option 2 is to do complete reconstruction of the whole street using asphalt. Option 3 is to do the reconstruction but do the paving in concrete. Life expectancy is about 25 years with seal coating and crack filling for the asphalt and 35 years for concrete with crack filling. Construction timing is also different between asphalt and concrete due to the time needed to pave and then have curing time. His recommended option is #1. Cost for Option #1 is estimated to be $3.952 million; Option #2 is $4.989 million and Option #3 is $5.877 million.

Esplan asked if the milled asphalt will be reused. Van Schepen said that the intent would be to reuse that in some form, but they leave it up to the contractor as some may use it in the base, add it to new asphalt or haul it off-site. Usually, it is a better price giving contractors that flexibility.

Benson asked for the Street Superintendent's recommendation. Ketzenberg said he feels option 1 is what he supports.

Nasby asked what the plan is to address the varying widths of the street. Van Schepen said that south of 12th Street the road is 36 feet and that would stay. There will be some curb and gutter added north of 12th Street and much of the roadway will match what the existing widths.

Esplan said he feels the life expectancy estimate is low as streets done in the 1980's are still fine. Van Schepen said they try to estimate conservatively and street can last longer. He referenced south 6th Street that was a small overlay and that has held up well.

**Council Member Esplan introduced the Resolution No. 2025-54, entitled "RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING FOR A PUBLIC HEARING FOR THE 2026 STREET IMPROVEMENT PROJECT" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Sherman, Esplan, Nelson, Quade and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

Nasby noted the public hearing will be December 16, 2025 at the regular Council meeting.

7. Street Department – 2026 Tractor Loader Purchase:
Ketzenberg said that the preliminary 2026 budget funds a new tractor for the Parks Dept and Arena. He has a local dealer that has a unit coming off lease now and that unit would be cheaper than a new one. He is asking for permission to enter into a agreement for the tractor and then pay for it in 2026.

Quade said she likes to save money so would support this request.

Nelson asked about delivery date. Ketzenberg said that the unit may be available in mid-November.

**Motion by Quade second by Sherman to authorize the Street Superintendent to sign the paperwork to lock in the discount for the tractor as proposed. Motion carried 5 – 0.**

8. Planning Commission – Variance and Conditional Use Permit:
Matt Fast, Building Official, said that the first item is a variance for 7 Cottonwood Lake Boulevard related to base elevation. The variance would be to allow the applicant to build the lowest floor at 1376.87-foot elevation. The ordinary high-water mark is 1371.6 feet, but the 2024 flood caused the lake to rise and the DNR set 1376.87 as the highest known water mark. Regulations require the lowest floor to be three feet above the elevation. The flood essentially changed the elevations after the subdivision was built. The variance request is to not build the three feet above the highest known water mark. The DNR was consulted and they concurred that the variance was reasonable. The Planning Commission is recommending approval.

Sherman said he supports this variance and it's in compliance with DNR.

Mathis said she was at the meetings and it is a good compromise and DNR okay with it.

Esplan said three feet above the high-water mark is excessive as it is normally a one-foot rule. Fast said that for a mapped floodplain it is one foot but since there is no floodplain map for the lake the DNR has a three-foot rule.

Benson asked about any insurance impacts. Fast said the area is not a mapped floodplain so probably no insurance issues.

Esplan noted the Strom house is a foot above or so. Fast said that is correct as is the Montgomery house on the lake.

**Motion by Sherman second by Benson to approve the variance for 7 Cottonwood Lake Boulevard with the condition that the lowest floor is at 1376.87. Motion carried 5 – 0.**

Fast said the second item is a conditional use permit for 1271 Hale Place for use as an impound lot. The property is zoned I-1 and an impound lot is allowed as a conditional use. The site will be fenced in and provide access to the Electric Department for their utility easement. The trees on the site will be removed. The Planning Commission recommends this conditional use permit for 1271 Hale Place with the following conditions:

(1) The entire impound lot shall be fenced and secure;

(2) The Applicant shall install a 6-foot solid fence around the entire impound lot;

(3) All of the fencing surrounding the impound lot shall be installed within ninety (90) days of approval of the conditional use permit (weather permitting);

(4) Storage of inoperable vehicles shall be permitted only as temporary storage for the time period required to conclude any insurance or legal proceedings or disposal arrangements in connection with each specific vehicle;

(5) No scrapping, dismantling or salvage of vehicles or vehicle parts shall be allowed on the property;

(6) The impound lot shall be kept in a neat and orderly condition; and

(7) The Applicant shall provide means of access to the Electrical Department for maintenance and repair of a light that will remain in the impound lot area and be enclosed inside the fence.

**Motion by Benson second by Quade to approve the Conditional Use Permit for 1271 Hale Place with all of the conditions as recommended by the Planning Commission. Motion carried 5 – 0.**

9. Resolution - Miscellaneous Special Assessments:
Nasby said that once a year the City submits a list of Special Assessments for properties that have outstanding charges for things like mowing, snow removal, debris removal or fire calls. This assessment is over a one-year period and has a five percent interest rate.

Nelson asked what happens if the property owner does not pay the assessment. Nasby replied that it would go into tax delinquency with the County.

**Council Member Nelson introduced the Resolution No. 2025-55, entitled "RESOLUTION DECLARING THE COSTS TO BE ASSESSED, ORDERING THE CITY ADMINISTRATOR TO PREPARE AN ASSESSMENT ROLL, AND CALLING FOR A PUBLIC HEARING FOR THE 2025 SPECIAL ASSESSMENTS" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Quade, Esplan, Nelson, Sherman and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

10. Resolution – Designation of Annual Polling Place:
Mathis said that the City is required to annually designate a polling place. This resolution establishes the Community Center as the polling place.

**Council Member Sherman introduced the Resolution No. 2025-56, entitled "RESOLUTION DESIGNATIING ANNUAL POLLING PLACE" and moved its adoption. The Resolution was seconded by Esplan and on roll call vote: Aye: Esplan Nelson, Quade, Benson and Sherman. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.**

11. Resolution – MN Dept of Transportation – Grant Agreement – Taxiway Widening Project:
Nasby said that the City did a taxiway project at the airport and this grant is for the State's share of the project. The funding is 95% Federal, 2.5% State and 2.5% city. The city's share is $5,362.00 of a $214,475 project.

Benson said he is abstaining as he is the Airport Manager.

**Council Member Sherman introduced the Resolution No. 2025-57, entitled "AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR TAXIWAY WIDENING PROJECT" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Quade, Sherman, Esplan and Nelson. Nay: None. Absent: None. Abstain: Benson. Resolution passed 4 – 0 - 1.**

12. Power Sales Agreement – Central Minnesota Municipal Power Agency:
Jason Sykora, Electric General Manager, said that the city is purchasing wind power through our joint action agency, Central Minnesota Municipal Power Agency. The wind farm is near Bingham Lake and provides us the opportunity to get power, capacity and renewable energy credits from this purchase which will also help us meet the Minnesota Carbon free 2040 requirement. The City Attorney reviewed the agreement. It is recommended for approval by staff and Utility Commission.

**Motion by Benson second by Quade to approve Power Sales Agreement between the Central Minnesota Municipal Power Agency and Windom Municipal Utilities as presented. Motion carried 5 – 0.**

13. Contractor Payments:
Sykora said there is a final pay request for Wilcon Construction related to the Generation Project. All the required forms have been completed and the engineer has signed off on the final payment. The project came in $96,043 under budget due to not all the contingency fund being spent. The final payment is for $100,000.00 and will bring the project total to $5,467,719.48.

**Motion by Benson second by Sherman to approve the final payment to Wilcon Construction for the Generation Plant of $100,000.00. Motion carried 5 – 0.**

Nasby said the next contractor payment is for the Airport Taxiway Widening Project as payment #1 for Svoboda Excavating in the amount of $151,363.50. The engineers are recommending the payment and the project is completed.

**Motion by Esplan second by Quade to approve payment #1 for Svoboda Excavating in the amount of $151,363.50 for the Airport Taxiway Widening Project. Motion carried 4 – 0 – 1 (Benson abstaining).**

Ketzenberg said that Pay Request #2 for Duininck Inc. for the 2025 Alley Project of $242,300.83 has been recommended by the engineers for payment. The project is underway and paving will happen soon.

**Motion by Benson second by Esplan to approve Pay Request #2 for Duininck Inc. for the 2025 Alley Project of $242,300.83. Motion carried 5 – 0.**

14. New Business:
None.

15. Old Business:
None.

16. Council Comments:
Benson said that the Council's job is to take care of the community and do their best. They work with everything upfront and are available to answer questions. Also, if you see someone in need and can help out, please do and take care of each other.

Quade noted the Turkey Trot on November 15th sponsored by Windom Area Health.

Nelson thanked Veterans for their service and wished them a Happy Veteran's Day.

Sherman also thanked Veterans.

Nasby noted the Annual Liquor Store wine tasting event at the Community Center on November 14th.

Mathis reminded the public about the community food drives going on in town. She understands there is a discount on product at the wine tasting event if you bring a food item to donate. She confirmed that City offices are closed on Veterans' Day, November 11th. Island Park is open to the public, but closed off to vehicles as people were driving on the new berm. She reminded the public to spay and neuter their pets.

17. Adjournment:
**Mayor Mathis adjourned the meeting by unanimous consent at 9:30 p.m.**

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|---|---|
| ______________________________ | Attest: ____________________________ |
| Hilary Mathis, Mayor | Steve Nasby, City Administrator |

Community Center Commission Minutes

Monday November 10, 2025

1. Call to Order: Called to order by Linda Stuckenbroker at 5:31 p.m.

2. Present:

| | |
|---|---|
| President: | Linda Stuckenbroker |
| CC Director: | Tim Snyder |
| Commission Members: | Mitch Voehl |
| | Jan Duscher |
| | Al Baloun - Absent |
| | William Hanson |
| Commission Liaisons: | Scott Benson |
| | Jim Nelson |
| City Administrator: | Steve Nasby – Absent |

3. Approval of Minutes: Minutes from October, amendment of Jan Duscher resignation to 12/31/2025. Motion by William Hanson; seconded by Jan Duscher. Approved 3-0

4. Director Report:

Personnel:

A. Shared position with City Arena new employee in process.
B. Replacing on-call workers.

Financial Report:

N/A

5. Old Business:

A. Increased pricing for the inflatable birthday packages.
B. Roof complete with minor issue with HVAC to be resolved.

6. New Business:

A. Reviewed brochure and costs for "Celebration of Life". Added available hours and availability for packages. Motion by Jan Duscher, seconded by William Hanson to accept packages. Passed 3-0.
B. Reptile Expo Policies; Reviewed Reptile Expo RFI to hold an event at the Community Center with potential dates offered
C. Discussed increased usage for sports and company meeting.

7. Commissioners Comments:

A. Discussed 3 seats on Commission terms ending 12/31/2025.

Next Meeting: December 8, 2025 5:30 pm.

Motion to adjourn by William Hanson, seconded by Mitch Voehl at 6:28 pm, motion approved 4-0.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
November 10, 2025

1. Call to Order**:** The meeting was called to order by President Wepplo at 12:02 p.m.

2. Roll Call & Guest Introductions:

   EDA Commissioners: Nancy Wepplo, Ryan McNamara, Jenny Quade, and James Nelson
   Absent: Stacie Sanow

   Also Present: EDA Staff – Sonya Wilt, EDA Director, and Admin. Asst. Mary Hensen; Mayor Hilary Mathis; and Kevin Stevens, Cottonwood County Liaison.

3. Approval of Minutes: October 13, 2025

   **Motion by Commissioner McNamara, seconded by Commissioner Quade, to approve the Minutes of the EDA Meeting held on October 13, 2025, as presented. Motion carried 4-0.**

4 . TIF 1-18 – Decertification: Director Wilt recapped that TIF District 1-18 includes the Ag Builders/GDF property at 1815 First Avenue. (This is the former Towlerton Motors property.) The property is owned by GDF Properties, LLC. This TIF District was established as a "redevelopment district" on June 17, 2014. The first tax increment for this District was received in December of 2016. Increment was used to partially reimburse the Property Owner for eligible costs for site preparation, parking area/loading dock improvements, utilities, and demolition/site cleanup.

   Director Wilt advised that pursuant to the TIF Plan and Minnesota Statutes, the duration of this district would be the period of 25 years after receipt of the first tax increment or until all obligations of the district have been satisfied. The obligations of the District have been satisfied regarding the requirements of the Contract for Private Redevelopment and no additional tax increment payments are due the Property Owner.

   Pursuant to the TIF Plan and statutory requirements, it is necessary that TIF District 1-18 be decertified. The EDA Board reviewed a proposed EDA Resolution authorizing this decertification and setting the effective date of the decertification as December 31, 2025.

   **Resolution introduced and motion by Commissioner McNamara, seconded by Commissioner Quade, to adopt EDA Resolution No. 2025-02, entitled "Resolution Approving the Decertification of Tax Increment Financing District No. 1-18 of the Economic Development Authority in and for the City of Windom, Minnesota".**

   **Upon roll call vote being taken, the following voted in favor thereof: Commissioners Nelson, Quade, Wepplo, and McNamara; the following voted against the same: None; and the following were absent: Commissioner Sanow. (The Resolution was adopted.)**

   Director Wilt said that a similar Resolution will be presented to the City Council for its approval. Follow-up paperwork to decertify the District will then be provided to the Cottonwood County Auditor and the State Auditor.

5. TIF 1-20 – Decertification: Director Wilt recapped that TIF District 1-20 includes the New Vision Cooperative property at 125 16th Street and also includes the former New Vision property at 867 First Avenue. Typically, all of the property in a TIF District is contiguous. However, this was a split district.

The property in the 800 block of First Avenue still includes the former tower elevator. This is also the site where the "8-pack" silos were located. Those silos were demolished and there has been no development on that property since that time. The property in the 800 block of First Avenue is owned by Tyler Anderson and used for display of LA Motorsports' used vehicles. This TIF District was established as a "redevelopment district" on May 3, 2016. The first tax increment for this District was received in July of 2019. Increment was used to partially reimburse the Property Owner for eligible costs for demolition of a grain bunker at 125 16th Street and demolition costs associated with the 8-pack silos at 867 First Avenue and survey, site preparation (filling and leveling), soil testing, excavation, and foundation construction, etc. at 125 16th Street.

Pursuant to the TIF Plan and Minnesota Statutes, the duration of this district would be the period of 25 years after receipt of the first tax increment <u>or until all obligations of the district have been satisfied</u>. The obligations of the District have been satisfied regarding the Contract for Private Redevelopment and no additional tax increment payments are due the Developer.

Pursuant to the TIF Plan and statutory requirements, it is necessary that TIF District 1-20 be decertified. The EDA Board reviewed a proposed EDA Resolution authorizing this decertification and setting the effective date of the decertification as December 31, 2025.

**Resolution introduced and motion by Commissioner Quade, seconded by Commissioner McNamara, to adopt EDA Resolution No. 2025-03, entitled "Resolution Approving the Decertification of Tax Increment Financing District No. 1-20 of the Economic Development Authority in and for the City of Windom, Minnesota".**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Quade, Nelson, Wepplo, and McNamara; the following voted against the same: None; and the following were absent: Commissioner Sanow. (The Resolution was adopted.)**

Director Wilt said that a similar Resolution will be presented to the City Council for its approval. Follow-up paperwork to decertify the District will then be provided to the Cottonwood County Auditor and the State Auditor.

6. <u>TIF 1-21 – Decertification</u>: Director Wilt recapped that TIF District 1-21 includes the Windstream Inns LLC property (AmericInn Hotel) at 2270 Highway 60 and additional parcels in the TIF District including Windom Floor & Sleep, the Phat Pheasant, and Jack Slade's Restaurant together with adjacent rights-of-way and abutting roadways. Windstream Inns LLC was the only property owner in this TIF District to enter into a Contract for Private Redevelopment with the City. This TIF District was established as a "redevelopment district" on October 3, 2017. The first tax increment for this District was received in May of 2020. Increment was used to partially reimburse the Property Owner for eligible costs for demolition of a former gas station on the site, soil corrections, fill and grading, dewatering, drainage, tile, utility taps, footings and foundation, parking lot paving, and site lighting.

   Pursuant to the TIF Plan and Minnesota Statutes, the duration of this district would be the period of 25 years after receipt of the first tax increment <u>or until all obligations of the district have been satisfied</u>. The obligations of the District have been satisfied regarding the Contract for Private Redevelopment and no additional tax increment payments are due the Property Owner.

   Pursuant to the TIF Plan and statutory requirements, it is necessary that TIF District 1-21 be decertified. The EDA Board reviewed a proposed EDA Resolution authorizing this decertification and setting the effective date of the decertification as December 31, 2025.

**Resolution introduced and motion by Commissioner Quade, seconded by Commissioner McNamara, to adopt EDA Resolution No. 2025-04, entitled "Resolution Approving the Decertification of Tax Increment Financing District No. 1-21 of the Economic Development Authority in and for the City of Windom, Minnesota".**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners McNamara, Quade, Nelson, and Wepplo; the following voted against the same: None; and the following were absent: Commissioner Sanow. (The Resolution was adopted.)**

Director Wilt said that a similar Resolution will be presented to the City Council for its approval. Follow-up paperwork to decertify the District will then be provided to the Cottonwood County Auditor and the State Auditor.

7. South Cottonwood Lake Subdivision

A. Zoning Application Update: Director Wilt updated the Board on DVK Diversified, LLC's zoning variance request in the South Cottonwood Lake Subdivision. DVK originally applied for a building permit to construct a new home in the Shoreland District at an elevation of 1374.6 feet, which met the requirement of being three feet above the ordinary high-water level. After the 2024 flood, however, the DNR confirmed a new highest known water level of 1376.87 feet, which raised the required lowest floor elevation to 1379.87 feet. Meeting this updated standard would require substantial fill and create a steep driveway.

DVK requested a variance to proceed at the originally planned 1374.6 feet. The DNR recommended denial, additional study, or at minimum requiring construction at or above the new highest known water level of 1376.87 feet.

The Planning Commission held a public hearing on October 14th, followed by a site visit on October 29th, and ultimately recommended approval of the variance with the condition that the home's lowest floor be built at or above 1376.87 feet.

On November 4th, the City Council approved the variance with that condition.

B. Apartment Building Update: Director Wilt updated the Board that she has been in contact with David Harchanko of Apollo Development LLC approximately every 10 days. This began with a meeting at City Hall with David in August. He had indicated that they had broken ground on the hotel project in Mountain Lake. He said that he was working on plans and updated budget numbers. He did provide some floorplans which Director Wilt shared with the Board. She had e-mailed him again on Friday but received no response concerning updated numbers for the project. The floorplans are designed for 27 one-bedroom units and 17 two-bedroom units distributed over 3 floors. These plans show 53 underground parking spaces and 64 surface parking spaces. The apartments are to be market-rate and each apartment has its own washer and dryer. Mr. Harchanko indicated that he should be getting updated numbers from the Worthington apartment project.

8. EDA S.M.A.R.T. Goals for 2026 – Review and Approval: At the meeting on October 13th, it was the consensus of the Board that the 2025 S.M.A.R.T. Goals are relevant and that Staff should proceed with these goals for 2026. Director Wilt made some minor updates and revisions to the goals and reviewed those with the Board. She updated the Board concerning the status of the grocery store goal. Commissioner Quade commented that she had seen an article concerning a Community Co-op in Little Falls. There was a brief discussion concerning the history of the food co-op in Windom and the food co-op in St. Peter. The Commissioners discussed whether there should be an addition to this goal to

consider different options for a grocery store. Director Wilt explained the spin-off store from Dollar General in Madison that sold fresh food products. The consensus of the Board was that the following sentence should be added to the Grocery Store Goal: "Review other options such as a co-op and smaller grocery outlet options."

**Motion by Commissioner Quade, seconded by Commissoner McNamara, to adopt the proposed EDA S.M.A.R.T. Goals for 2026, with the recommended sentence to be added to the grocery store goal, and to authorize EDA Staff to submit these goals to the City Administrator to include with the goals for all the other City Departments. Motion carried 4-0.**

9. New Business: Director Wilt advised that she will be attending a "State of Manufacturing" Meeting in Redwood Falls and a data center presentation in North Mankato on Wednesday. She updated the Board concerning some grant opportunities she is working on regarding child care and Kastle Kingdom.

10. Unfinished Business
A. Staff Report: Director Wilt reported that there was a Zoom meeting with the principals from Headwaters concerning the Windom Landing Building. Three apartments need to be completed in Building A for the Certificate of Occupancy to be issued for that building. Director Wilt advised that there is a year-end report due to DEED in December. She updated the Board concerning the status of the project.

11. Miscellaneous Information
A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial statements for the month of September 2025 provided by Van Binsbergen & Associates.

12. Adjourn: On consensus, President Wepplo adjourned the meeting at 12:37 p.m.

Attest: ______________________________ ______________________________
Sonya Wilt, EDA Director Nancy Wepplo, EDA President

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
November 12, 2025, at 8:30 a.m.

A regular meeting of the Board of Directors was held on November 12, 2025, at the Riverview Apartments. Board Members present: Tony Scott, Linda Jaakola, Nick Kulseth, Jean Fast and Heidi Hill. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:35 a.m.

The Consent Agenda was approved which included minutes from the October meeting, the Agenda, Balance Report and Bills Report. (Fast/Kulseth)

Scheduled Guests: none

<u>Old Business consisted of:</u>

1. The Executive Director gave an update on the HS Window Project. There are currently 4 windows to be installed yet, which are ordered. Once they are installed, there will be minor finishing, and the project will be completed.
2. The Executive Director reported that she's still trying to get details for bids on the heat exchanger for Riverview. The boilers are running without it, which is not an issue, but it needs to be repaired/replaced for better efficiency.
3. The Executive Director reported that the Audit is complete.

<u>New Business consists of:</u>

1. The Executive Director presented a change order for the HS Window project in the amount of $4,200.00 for additional windows for the south hallways. After some discussion, a motion was made to approve the change order as presented. (Fast/Kulseth)
2. The Executive Director presented a pay request from Tri-State General Contracting in the amount of $103,526.25 for the Hillside Window Project. This will be paid from CFP24, and 25. After some discussion, a motion was made to approve the pay request as presented. (Jaakola/Fast)
3. The Executive Director presented FMR's (Fair Market Rent) for 2026 as follows: 1 bedroom - $613.00 which is a $12.00 increase from 2025, 2- bedroom - $778.00 which is a $32.00 increase from 2025 and 4 bedroom - $1,132.00, which is a $54.00 increase from 2025. These amounts are all 80% of the FMR for Cottonwood County. After some discussion, a motion was made to approve the FMR's for 2026 as presented. (Jaakola/Kulseth)
4. The Executive Director presented utility allowance options for Hillside residents. After some discussion, a motion was made to set the 2026 utility allowance at $13.00 per month which is the 3-year rolling average. (Jaakola/Kulseth)
5. The Executive Director presented Annual Contract bids for 2026. After some discussion a motion was made to accept the following bids: Scott Olsem Construction for Carpentry, Ron's Electric for Electrical, Elite Mechanical for Plumbing and HVAC and Scott's Snow Removal for Snow Removal. (Fast/Jaakola)
6. The Executive Director reported that Chris' boiler license has been renewed and is valid until December 31, 2027.
7. The Executive Director reported that she has reached out to the mayor for names to fill the upcoming open seat and will reach out to the names she has on her list from the last open seat.
8. The Executive Director reported that she has requested a quote from Kjell Turner to install alarms on the stairwell doors at the Riverview Apartments.

9. The Executive Director reported that she received notification that December operating funds will be made available with the Government shutdown.
10. The Executive Director reported that we received a principal payment in the amount of $2,444.44 from the Gove Acres subdivision.
11. The Executive Director reviewed the November Overview. There is currently 2 available apartments at Riverview. There is 1 in turnover and 6 applicants on the waiting list. There are currently no available apartments at Hillside. There are none in turnover and 2 applicants on the waiting list. In addition, the Semi-EIV Certification is pending with the Government shutdown, Annual Contracts were presented, Utility Allowances were presented, FMR's were presented, Annual NAHRO membership is upcoming and the Sam.gov renewal was submitted on November 5, 2025.
12. The regular meeting was closed at 9:11am (Fast/Kulseth) and the closed meeting was opened at 9:11am (Kulseth/Hill) to discuss the upcoming MN Leave and Employee Christmas gifts. The closed meeting was closed at 9:38am (Fast/Jaakola) and the regular meeting was reopened at 9:38am (Fast/Jaakola).

Upcoming Board Meetings are scheduled for December 10th (HS) at 8:30 a.m. Jean will be calling in from AZ and January 14th (RV).

With no further business, the meeting was adjourned at 9:39am. (Jaakola/Hill)

________________________________________ ________________________________________

Tony Scott, Board Chairman | Linda Loewen, Executive Director

Windom Library Board Meeting
Monday, November 10, 2025 at 5:05 pm

**Call to Order-** Called to order @ 5:05 pm by John Duscher
**Roll Call-**John Duscher, Steve Fresk, Fran Swenson, Sarah Peterson, Diane Sykora and Dennis Esplan
Absent: Anita Winkel and Kari Scheitel

**Library Staff-**Kari Hanson

**Additions to Agenda-**

1. New Business: Discussion of Internet Filtering
2. Diane Sykora volunteered to be recording secretary

Motion to approve agenda and minutes by Steve Fresk and second by Anita Winkel. Motion carried. I

**Financial Report-** will be emailed later with a discussion in December

**Librarian's Report**-

1. Circulation numbers were presented. 3,163 items were checked out during the month of October. The library sent out 511 items in delivery for other library patrons.
2. Planning Phase for December activities:
    a. Story time is well attended. Wendy is doing a wonderful job!
    b. Kari is working on an art program for all ages (she is seeking grant money).
    c. Christmas by Candlelight will be on Dec 11, 2025. The library will be open until 7:00 pm. There will be crafts and games.
    d. 1,000 Books by Kindergarten program will be re-vamped.

Motion to approve librarian's report by A. Winkel and second by S. Peterson. Motion carried.

**Old Business-** None

**New Business-**

1. 2026 Smart Goals
    a. Decrease the number of overdue items
    b. Increase the number of patrons who subscribe for SMS Messaging for current/new patrons
    c. Expand the Library's Outreach Capabilities
2. Internet Filtering:
    The library needs to stay in compliance with the RLTA requirements for FY26 and the assurances require that all members receiving RLTA funding comply with the following:

    *Minnesota Laws 2000, Chapter 489, Article 6, Section 27, Section (a). This means all public library computers with access to the internet and available for use by children under the age of 17 restrict all access by children to material that is reasonably believed to be obscene or child pornography or material harmful to minors under federal or state law. The library system is also in compliance with section (c), prohibiting adult access to material that under federal or state law is reasonably believed to be obscene or child pornography.

    *Minnesota Laws 2000, Chapter 492, Article 1, Section 49, Subd. 5A, and have a policy prohibiting library users from using the library's internet access to view, print, or distribute material that is obscene per Minnesota Statutes 1998 Chapter 617, Article 241.

    Plum Creek will filter through the current firewall we have at no cost (as confirmed by Kari with the Director of Plum Creek. If this changes, we will need to revisit the agreement.) Steve Fresk made the motion to enter into an agreement with Plum Creek for the internet filtering; second by Anita Winkel; motion carried.

**Adjournment-** Meeting Adjourned by John Duscher at 5:23 pm.

**Next Library Board meeting is Tuesday, December 9, 2025**

**CITY OF WINDOM**
**PLANNING COMMISSION**
**MINUTES**
**NOVEMBER 12, 2025**

1. Call to Order: The meeting was called to order by Chairman Baloun at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Jared Baloun, Carol Hartman, Ben Byam, Matt Miller, Brandon Pletcher, and Tom Tegels. Absent: Lorri Cole and Tyler Patterson.

Also Present: B&Z Staff: Building & Zoning Official Matt Fast and Admin. Asst. Mary Hensen; and Jayesun Sherman, City Council Liaison.

3. Approval of Minutes: October 29, 2025 (Special Meeting):

**Motion by Commissioner Hartman, seconded by Commissioner Pletcher, to approve the Planning Commission Minutes for the Special Meeting held on October 29, 2025, as sent. Motion carried 6-0.**

4. Review and Approval of Proposed 2026 S.M.A.R.T. Goals: The Commissioners received copies of the proposed 2026 S.M.A.R.T. Goals (which are the 2025 S.M.A.R.T. Goals) in their packets. Zoning Admin. Fast reviewed each goal. Chairman Baloun asked if there was any discussion on each of the proposed goals. Commissioner Hartman said that the goal concerning preservation of trees on property in the City has been a goal for a long time and developers still continue to clear cut properties. She referenced the property where Windom Landing Apartments are located and a portion of the property at the new residential subdivision. She asked who monitors this issue and if there is a better way to monitor removal of trees. She was not as concerned about residential properties, but instead the larger construction projects where trees have been cut that were not in the areas where the buildings were constructed. Zoning Admin. Fast responded that currently the City can regulate removal of trees in the Shoreland District, but there is nothing in the Code for residential properties in other districts in Windom. Commissioner Baloun suggested that possibly preservation of trees could be one of the criteria when new subdivisions are reviewed for approval and perhaps there could be provision requiring planting trees in those new subdivisions. Zoning Admin. Fast indicated that there could possibly be some review when a site plan is submitted.

Due to all of the zoning applications and activities of both the Building & Zoning Office and the Planning Commission, Staff is recommending that the Planning Commission approve the existing 2025 S.M.A.R.T. goals as continuing goals for 2026. Chairman Baloun asked for any further comments, additions, or deletions to the proposed 2026 S.M.A.R.T. Goals. There being none, the following action was taken.

**Motion by Commissioner Tegels, seconded by Commissioner Byam, to approve the proposed 2026 S.M.A.R.T. Goals and to authorize Building & Zoning Staff to submit these goals to the City Administrator to include with the goals for all the other City Departments. Motion carried 6-0.**

5. Review of Proposed Minor Code Revisions: Zoning Admin. Fast advised that periodically items arise that require a review and possible revision of various City Code Sections. The Commissioners received a copy of several proposed minor Code revisions in their packets. Zoning Admin. Fast reviewed the following proposed additions or revisions and explained the reasoning for these proposed additions or revisions:

Proposed addition to Section 90.02 to include the burning of prohibited materials as a public nuisance and list examples of those materials;

Proposed addition to Section 90.04 to include rank growth of volunteer trees, etc. on property as a public nuisance;

Proposed additions to Section 152.352 to include examples of permitted home occupations and prohibited home occupations; and

Proposed addition of language in Section 152.036(H) to clarify the definition of “storage and farm buildings” in the A-O District by including examples of these types of buildings.

Zoning Admin. Fast indicated that additional proposed revisions would be submitted to the Planning Commission for review at future meetings. Then a proposed “housekeeping ordinance” would be prepared for submission to the City Council.

Following a brief discussion, the following action was taken.

**Motion by Commissioner Hartman, seconded by Commissioner Miller, to approve the proposed Code revisions as presented. Motion carried 6-0.**

6. Unfinished Business: None.

7. New Business: Zoning Admin. Fast advised that the term on the Planning Commission for Tyler Patterson will be ending as of December 31, 2025, as he was completing the unexpired term of Brett Mattson. Our office will contact Tyler Patterson regarding serving another term. Matt Miller’s term will also be ending as of December 31, 2025. In response to a question, Matt Miller replied that he would be willing to be reappointed and serve another 4-year term on the Planning Commission.

8. Planning Commission Comments, Concerns, Suggestions: Commissioner Hartman had inquired about sidewalk repair at a previous meeting and asked about the status of that matter. She was particularly concerned regarding sidewalks used by people with disabilities who are using walkers or wheelchairs and suggested that the areas near group homes be addressed first. Zoning Admin. Fast responded that he had discussed the matter with Street Superintendent Jon Ketzenberg. He indicated that he will work with the Street Superintendent on a plan to address problem sidewalks that can possibly be implemented starting in the springtime.

   In response to a question by Commissioner Tegels, Zoning Admin. Fast advised that the property owner on Cottonwood Lake Drive (who requested a variance concerning the timing of placement of a garage on his property) had moved in his house and has been working on grading the property. Zoning Admin. Fast has discussed the garage project with the property owner in detail. A temporary certificate of occupancy could be issued for the property. However, the final certificate would not be issued until the garage has been appropriately placed on the property.

   In response to a question by Commisioner Pletcher, Zoning Admin. Fast updated the Commissioners that he had contacted Tom Kresko at the DNR about the recommendation of the Planning Commission, approved by the City Council, requiring the lowest level of the new home to be constructed at an elevation at least at or higher than the highest known water level of 1376.87 feet. In response to a question, Mr. Kresko indicated he couldn’t say that there was a zero risk if the Contractor goes ahead and starts construction of the house at that level prior to final approval by officials at the DNR Office in St. Paul. However, he thought that it’s a very low risk. If the level would have been set lower than 1376.87, Mr. Kresko thought that the risk of appeal would have been much higher. Zoning Admin. Fast reported that the Contractor has done some fill work and compaction on the site. There are a couple of plan review questions for the Contractor to answer and then the building permit should be approved.

   In response to a previous question by Commissioner Miller, Zoning Admin. Fast advised that Mr. Kresko will obtain information from Ceil Strauss, DNR State Floodplain Manager, concerning floodplain mapping of the Cottonwood Lake area and a potential timeline for that project.

   There was brief discussion concerning future plans for home construction in the new subdivision.

9. Adjourn: The meeting was adjourned by unanimous consent at 7:32 p.m.

Attest: ___________________________________ ______________________________________

Matthew Fast, Building & Zoning Official Jared Baloun, Chairman

**CITY OF WINDOM TREE COMMISSION MEETING MINUTES**
November 5, 2025

1. Call to Order: The meeting was called to order at 5:10 p.m. at the council chambers by Chairperson Steve Fresk.

2. Roll Call:

| | |
|---|---|
| Commission Present: | Steve Fresk, Deborah Polzin, Jim Knigge, Joanne Kaiser, Bruce Toninato |
| Commission Absent: | |
| Council Liaisons: | James Nelson (absent) |
| Public Present: | |

3. Approve Minutes of May 28, 2025

4. Treasurer Report: MN DNR ReLeaf Community Forestry Grants allocated $99,000 in 2024 of which $36,507.50 expended for man-power wages plus $14,575.00 equipment usage. Remaining funds for tree removal and replacement amount to $47,917.50 for 2026.

5. Old Business:
   a. Board welcomed Bruce Toninato to the City of Windom Tree Commission.
   b. During 2025, 10 ash trees were removed at Island Park due to the dike installation.

6. New Business:
   a. Street Department plans to remove up to 50 ash trees throughout the winter from City boulevards.

7. Open Mike: Evidence of EAB has been reported in Windom.

8. Meeting adjourned at 5:40pm.

**Next Tree Commission Meeting January 7, 2026 at 5:15 p.m. at Council Chambers.**

ATTEST:

Tree Commission Chair ________________________________

Tree Commission Secretary ________________________________

# 2026 License Applications

## Cigarette License $20.00

Casey's General Store
Janu-6 Freedom Super Value Center
Hy-Vee
Riverbend Liquor
ExpressWay – Windom - Staples
Family Dollar/Dollar Tree
Kwik Trip
Nash Nash Tobacco
Holiday (Circle K) Windom

## Game of Skill $50 first game $15.00 each additional game

Phat Pheasant
Godfathers Pizza
C & N Sales – Phat Pheasant
C & N Sales – Windom Country Club
Kyle Pillatzki – Arena

## Theatre $25.00

Windom Theater Inc.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement.

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

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**License Code:** ONSS **License Period Ending:** 12/31/2025 **Iden:** 10046

**Issuing Authority:** Windom

**Licensee Name:** Phat Pheasant Pub Inc.

**Trade Name:** Phat Pheasant Pub

**Address:** 2370 Hwy 60 East
Windom, MN 56101

**Business Phone:** 507-831-3977

**License Fees:** **Off Sale:** $0.00 **On Sale:** $2,000.00 **Sunday:** $200.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

[redacted] 10-29-25

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott [illegible], Chief 10/31/25

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☒ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

---

**License Code:** ONSS **License Period Ending:** 12/31/2025 **Iden:** 61764

**Issuing Authority:** Windom

**Licensee Name:** Windom Duffy's Inc

**Trade Name:** Duffy's Bar & Grill

**Address:** 745 2nd Ave N

Windom, MN 56101

**Business Phone:** 507-832-8070

**License Fees:** **Off Sale:** $0.00 **On Sale:** $2,000.00 **Sunday:** $200.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

[redacted] 10-8-2025

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott , Chief of Police 10/23/25

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☑ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

None

Indicate below any direct or indirect interest in other liquor establishments:

Monticello Duffy's Inc. (owner)

Duffy's South Inc. (owner)

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses fines or other penalties, including alcohol penalties):

None

Report below details involving any license rejections or revocations:

None

City/County Comments:

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

**License Code:** ONSS **License Period Ending:** 12/31/2025 **Iden:** 65969

**Issuing Authority:** Windom

**Licensee Name:** Plaza Jalisco II Inc

**Trade Name:** Plaza Jalisco II

**Address:** 821 4th Ave
Windom, MN 56101

**Business Phone:** 507-832-8060

**License Fees:** **Off Sale:** $0.00 **On Sale:** $2,000.00 **Sunday:** $200.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

[illegible] [redacted] 10/14/2025

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

[illegible], Chief 10/28/2025

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

- [x] The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

---

**License Code:** ONSS **License Period Ending:** 12/31/2025 **Iden:** 5049

**Issuing Authority:** Windom

**Licensee Name:** Windom Country Club Inc.

**Trade Name:** Windom Country Club

**Address:** 2825 Country Club Dr

Windom, MN 56101

**Business Phone:** 507-831-3489

**License Fees:** **Off Sale:** $0.00 **On Sale:** $2,000.00 **Sunday:** $200.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

[redacted] 11-4-25

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Chief 11/04/25

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☑ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

**RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES**

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

**License Code:** MWNONSB **License Period Ending:** 12/31/2025 **Iden:** 70605

**Issuing Authority:** Windom

**Licensee Name:** Windstream Inns LLC

**Trade Name:** AmeriсInn

**Address:** 2270 Hwy 60

Windom, MN 56101

**Business Phone:** 507-832-8300

**License Fees:** **Off Sale:** $0.00 **On Sale:** $150.00 **Sunday:** $0.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

Kathryne Ward [redacted] 10/28/2025

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott Pet, Chief

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☐ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

**License Code:** 3.2ONSS **License Period Ending:** 12/31/2025 **Iden:** 70606

**Issuing Authority:** Windom

**Licensee Name:** Windstream Inns LLC

**Trade Name:** AmericInn by Wyndham

**Address:** 2270 Hwy 60
Windom, MN 56101

**Business Phone:** 507-832-8300

**License Fees:** **Off Sale:** $0.00 **On Sale:** $150.00 **Sunday:** $0.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

<u>Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.</u>

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application,
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
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5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance will be kept in effect during the license period.Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued.

**Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability.(3.2 liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).**

Kathryne Ward [redacted] 10/28/2025

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott [illegible], Chief

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years.
Report violations on back, then sign here.

☐ **The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.**

WINDOM

# INTOXICATING MALT LIQUOR (STRONG BEER) LICENSE AUTHORIZATION

Name of Applicant: Kathryne Wood

Home Address: 722 2nd Ave Brewster Mn 56119

Business in connection with which the proposed license will operate:
Windstream Inns LLC DBA: AmericInn by Wyndham Windom

Address of Business: 2270 Highway 60 E Windom Mn 56101

Required Minnesota Tax ID #: [redacted]

Required Federal Tax ID #: [redacted]

Applicant is (Owner) (Operator)

Name and address of Manager (if applicable) Kathryne Wood

License fee of $100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: Kathryne Wood

Date: 10/28/2025

Report of Investigation: Scott Pet, Chief

Approved by the City Council ____________

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

**License Code:** 3.2ONSS **License Period Ending:** 12/31/2025 **Iden:** 81129

**Issuing Authority:** Windom

**Licensee Name:** Windom Baseball Association Inc

**Trade Name:** Windom Baseball Association

**Address:** 327 6th St

Windom, MN 56101

**Business Phone:** 507-822-3505

**License Fees:** **Off Sale:** $0.00 **On Sale:** $150.00 **Sunday:** $0.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

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3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
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[redacted] 0/21/25

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott [illegible], Chief

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☒ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance for the premise.

**Minnesota Department of Public Safety**
**Alcohol & Gambling Enforcement Division**
**445 Minnesota Street, 1600**
**St Paul , Minnesota 55101**
**651-201-7507**

## RENEWAL OF LIQUOR , WINE, CLUB OR 3.2% LICENSES

No license will be approve or released until the $20 Retailer ID Card fee is received by Alcohol and Gambling Enforcement

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S.3 to report any license cancellation.

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**License Code:** MWNONSB **License Period Ending:** 12/31/2025 **Iden:** 81128

**Issuing Authority:** Windom

**Licensee Name:** Windom Baseball Association Inc

**Trade Name:** Windom Baseball Association

**Address:** 327 6th St
Windom, MN 56101

**Business Phone:** 507-822-3505

**License Fees:** **Off Sale:** $0.00 **On Sale:** $150.00 **Sunday:** $0.00

**By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.**

**Applicant's signature on this renewal confirms the following: Failure to report any of the following may result in civil penalties.**

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3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
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[redacted] 10/21/25

Licensee Signature DOB SSN Date
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/Auditor Signature Date
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature Date
County Board issued licenses only(Signature certifies licensee is eligible for license).

Scott Post Chief

Police/Sheriff Signature Date
Signature certifies licensee or associates have been checked for any state/local liquor law violations (criminal/civil) during the past five years. Report violations on back, then sign here.

☒ The Licensee is requesting an Outdoor Sales/Service of Alcoholic Beverages Endorsement as required per City of Windom Code of Ordinances §118.051. The outdoor area is included and listed in the required liquor liability insurance certificate for the premise.

CITY OF WINDOM

# INTOXICATING MALT LIQUOR (STRONG BEER) LICENSE AUTHORIZATION

Name of Applicant: Windom Baseball Association Inc

Home Address: 1365 5th Ave Windom MN 56101

Business in connection with which the proposed license will operate:

Island Park Concession Stand

Address of Business: 327 6th St. Windom MN 56101

Required Minnesota Tax ID #: [redacted]

Required Federal Tax ID #: [redacted]

Applicant is (Owner), (Operator)

Name and address of Manager (if applicable) Jim Garrison

License fee of $100.00 must accompany this application.

I, the applicant, state that all statements in this application are true and correct. I further acknowledge that I am in receipt of section **118.048 ON-SALE WINE LICENSE REQUIRED** of the Windom City Code detailing license requirements.

Signed: ____________________

Date: 10/21/25

Report of Investigation: Scott Pet, Chief

____________________

Approved by the City Council ____________________

star city FOR ECONOMIC DEVELOPMENT

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

# Expense Approval Report
## By Fund

Windom, MN

Payment Dates 11/1/2025 - 11/14/2025

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| **Fund: 100 - GENERAL** | | | | | |
| **Activity: 41110 - Mayor & Council** | | | | | |
| SCHRAMEL LAW OFFICE | OCT 2025 | 11/10/2025 | EDA- ELECTRIC- MAYOR, ADM | 100-41110-304 | 300.00 |
| STEVE NASBY | 10/28/2025 | 10/31/2025 | MAYOR/COUNCIL MEALS | 100-41110-334 | 60.18 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 100-41110-350 | 249.75 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 100-41110-350 | 133.20 |
| COALITION OF GREATER MN C | 10937 | 11/04/2025 | MAYOR/ADMIN/COUNCIL | 100-41110-433 | 8,593.00 |
| | | | **Activity 41110 - Mayor & Council Total:** | | **9,336.13** |
| **Activity: 41310 - Administration** | | | | | |
| INDOFF, INC | 3828654 | 11/10/2025 | CITY HALL- SUPPLIES | 100-41310-200 | 12.49 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | INSERTS | 100-41310-200 | 66.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon - Supplies | 100-41310-200 | 10.68 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon - Supplies | 100-41310-200 | 42.97 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 100-41310-217 | 360.71 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | LMC | 100-41310-308 | 30.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | zoom meeting | 100-41310-326 | 18.16 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Authorized. Net | 100-41310-433 | 30.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 100-41310-444 | 326.66 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 100-41310-444 | 326.66 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | SiteGround | 100-41310-444 | 149.97 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | GMO Global Sign | 100-41310-444 | 212.00 |
| | | | **Activity 41310 - Administration Total:** | | **1,586.30** |
| **Activity: 41910 - Building & Zoning** | | | | | |
| INDOFF, INC | 3827059 | 10/31/2025 | EDA - P&Z - SUPPLIES | 100-41910-200 | 32.45 |
| INDOFF, INC | 3827294 | 11/03/2025 | EDA / P&Z - SUPPLIES | 100-41910-200 | 19.50 |
| INDOFF, INC | 3828355 | 11/04/2025 | EDA- P&Z - SUPPLIES | 100-41910-200 | 32.34 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Matthew Fast 822-1123 | 100-41910-321 | 41.43 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 100-41910-350 | 398.45 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | MN Dept Of Labor (State Surc | 100-41910-443 | 1,134.96 |
| SAM FENGER | 11/5/2025 | 11/06/2025 | P&Z- MISC | 100-41910-480 | 1,450.00 |
| COTTONWOOD CO SOLID WA | 2575288 | 11/04/2025 | P&Z - MISC | 100-41910-480 | 58.96 |
| COTTONWOOD CO SOLID WA | 2575295 | 11/04/2025 | P&Z - MISC | 100-41910-480 | 82.38 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 100-41910-480 | 88.57 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 100-41910-480 | 88.57 |
| | | | **Activity 41910 - Building & Zoning Total:** | | **3,427.61** |
| **Activity: 41940 - City Hall** | | | | | |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 100-41940-383 | 45.00 |
| CRISTINA MAZARIEGOS | 9/29/2025-10/31/2025 | 11/05/2025 | LIBRARY- CITY HALL - CLEANIN | 100-41940-406 | 1,125.00 |
| | | | **Activity 41940 - City Hall Total:** | | **1,170.00** |
| **Activity: 42120 - Crime Control** | | | | | |
| INDOFF, INC | 3826140 | 10/31/2025 | POLICE- SUPPLIES | 100-42120-200 | 31.99 |
| KWIK TRIP INC & SUBSIDIARIE | OCTOBER 2025 | 11/06/2025 | POLICE - MOTOR FUEL | 100-42120-212 | -160.11 |
| KWIK TRIP INC & SUBSIDIARIE | OCTOBER 2025 | 11/06/2025 | POLICE - MOTOR FUEL | 100-42120-212 | 1,669.44 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | BCA Training | 100-42120-308 | 75.00 |
| AT & T MOBILITY | 287293102788X11032025 | 11/10/2025 | POLICE- TELEPHONE | 100-42120-321 | 848.55 |
| ALPHA WIRELESS - MANKATO | 31998 | 11/10/2025 | POLICE-RADIO UNITS | 100-42120-323 | 120.00 |
| LYNN LEMBCKE | 25-058 | 10/31/2025 | POLICE DEPT- DATA PROCESSI | 100-42120-326 | 1,000.00 |
| CRYSTAL CLEAN CAR WASH LL | 1232 | 11/06/2025 | POLICE- MAINTENANCE - VEH | 100-42120-405 | 51.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Double Alpha Academy | 100-42120-480 | 66.16 |
| | | | **Activity 42120 - Crime Control Total:** | | **3,702.03** |
| **Activity: 42220 - Fire Fighting** | | | | | |
| VESTIS GROUP, INC | 2560434559 | 11/04/2025 | EMS- CLEANING SUPPLIES | 100-42220-211 | 41.87 |
| STAPLES OIL CO | 30369525271 | 11/04/2025 | EMS- MOTOR FUEL | 100-42220-212 | 101.14 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Fire | 100-42220-212 | 77.98 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Fire | 100-42220-215 | 56.97 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 100-42220-217 | 128.07 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 100-42220-350 | 1,090.00 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 100-42220-383 | 226.18 |
| BUILDING SPRINKLER INC. | 101296 | 10/31/2025 | EMS- MAINTENANCE - GROU | 100-42220-406 | 177.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 100-42220-433 | 36.81 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 100-42220-433 | 36.81 |
| WINDOM FIRE DEPT. | 101825 | 11/10/2025 | FIRE DEPT- MISC | 100-42220-480 | 600.00 |
| | | | | **Activity 42220 - Fire Fighting Total:** | **2,572.83** |
| **Activity: 42700 - Animal Control** | | | | | |
| COTTONWOOD VET CLINIC | 11009 | 11/03/2025 | CITY POUND | 100-42700-300 | 82.83 |
| COTTONWOOD VET CLINIC | 11504 | 11/03/2025 | CITY POUND | 100-42700-300 | 248.49 |
| | | | | **Activity 42700 - Animal Control Total:** | **331.32** |
| **Activity: 43100 - Streets** | | | | | |
| STAPLES ENTERPRISES, INC. | 10842486 | 11/10/2025 | STREET-PARKS- MOTOR FUEL | 100-43100-212 | 208.65 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 100-43100-217 | 18.19 |
| JIM SMEDSRUD | 11/3/2025 | 11/10/2025 | STREET- UNIFORMS | 100-43100-218 | 200.00 |
| JOHNSON FEED, INC | 158444 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,207.48 |
| JOHNSON FEED, INC | 158445 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,292.64 |
| JOHNSON FEED, INC | 158446 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,280.11 |
| JOHNSON FEED, INC | 158447 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,138.18 |
| JOHNSON FEED, INC | 158448 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,267.59 |
| JOHNSON FEED, INC | 158449 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,278.44 |
| JOHNSON FEED, INC | 158450 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,263.41 |
| JOHNSON FEED, INC | 158453 | 10/31/2025 | STREET- MATERIALS | 100-43100-224 | 2,274.27 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Jon Ketzenberg 822-0783 | 100-43100-321 | 42.27 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 100-43100-383 | 46.52 |
| WINDOM AUTO VALUE | 34324415 | 11/03/2025 | STREET- MAINTENANCE - OFFI | 100-43100-404 | 26.42 |
| CRYSTEEL MANUFACTURING, | LC00098652 | 11/10/2025 | STREET-MAINTENANCE - OFFI | 100-43100-404 | 71.57 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 100-43100-444 | 52.91 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 100-43100-444 | 52.91 |
| | | | | **Activity 43100 - Streets Total:** | **18,721.56** |
| **Activity: 45120 - Recreation** | | | | | |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 100-45120-217 | 19.25 |
| | | | | **Activity 45120 - Recreation Total:** | **19.25** |
| **Activity: 45202 - Park Areas** | | | | | |
| STAPLES ENTERPRISES, INC. | 10842486 | 11/10/2025 | STREET-PARKS- MOTOR FUEL | 100-45202-212 | 115.00 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Parks | 100-45202-241 | 24.99 |
| COTTONWOOD CO SOLID WA | 2575027 | 11/04/2025 | PARKS-MAINTENANCE - STRU | 100-45202-402 | 10.00 |
| COTTONWOOD CO SOLID WA | 2575155 | 11/04/2025 | PARKS- MAINTENANCE - STRU | 100-45202-402 | 10.00 |
| COTTONWOOD CO SOLID WA | 2575164 | 11/04/2025 | PARKS-MAINTENANCE - STRU | 100-45202-402 | 10.00 |
| COTTONWOOD CO SOLID WA | 2575226 | 11/04/2025 | PARKS -MAINTENANCE - STRU | 100-45202-402 | 60.00 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Parks | 100-45202-402 | 30.44 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Parks | 100-45202-402 | 25.99 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Parks | 100-45202-405 | 11.99 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Parks | 100-45202-405 | 11.76 |
| MN DEPT OF HEALTH | MPH-43462-5247 | 11/12/2025 | PARKS- LICENSES & FEES | 100-45202-444 | 185.00 |
| | | | | **Activity 45202 - Park Areas Total:** | **495.17** |
| | | | | **Fund 100 - GENERAL Total:** | **41,362.20** |
| **Fund: 211 - LIBRARY** | | | | | |
| **Activity: 45501 - Library** | | | | | |
| INDOFF, INC | 3826138 | 10/31/2025 | LIBRARY- SUPPLIES | 211-45501-200 | 58.90 |
| DEMCO INC | 7718476 | 11/04/2025 | LIBRARY- SUPPLIES | 211-45501-200 | 161.06 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-200 | 10.69 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | amazon | 211-45501-200 | 23.56 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-200 | 15.12 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 211-45501-217 | 180.16 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-217 | 22.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | USPS | 211-45501-322 | 5.22 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 211-45501-383 | 45.00 |
| VESTIS GROUP, INC | 2560436682 | 11/06/2025 | LIBRARY- MAINTENANCE - ST | 211-45501-402 | 44.65 |
| CRISTINA MAZARIEGOS | 9/29/2025-10/31/2025 | 11/05/2025 | LIBRARY- CITY HALL - CLEANIN | 211-45501-402 | 750.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Jk Windows | 211-45501-402 | 50.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 211-45501-433 | 62.11 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 211-45501-433 | 62.11 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Country Living | 211-45501-433 | 34.97 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | National Geographic | 211-45501-433 | 49.00 |
| INGRAM INDUSTRIES | OCT 2025 | 11/03/2025 | LIBRARY- BOOKS/PAMPHLETS | 211-45501-435 | 2,117.98 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 19.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | NATGEO MAG | 211-45501-435 | 19.89 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 17.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 17.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 19.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 19.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 18.94 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 19.96 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon- Supplies | 211-45501-435 | 15.41 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 12.29 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 13.30 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 7.70 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 211-45501-435 | 14.43 |
| | | | | **Activity 45501 - Library Total:** | **3,911.23** |
| | | | | **Fund 211 - LIBRARY Total:** | **3,911.23** |
| **Fund: 225 - AIRPORT** | | | | | |
| **Activity: 45127 - Airport** | | | | | |
| RED ROCK RURAL WATER | 11/1/2025 READING ACCT 10 | 11/03/2025 | SERVICES | 225-45127-200 | 32.75 |
| SCOTT BENSON | 11/5/2025 | 11/06/2025 | AIRPORT SUPPLIES | 225-45127-200 | 27.40 |
| SOUTH CENTRAL ELECTRIC | 9/1/2025-9/30/2025 | 11/03/2025 | AIRPORT- EDA- SEWER- ELECT | 225-45127-381 | 290.00 |
| SOUTH CENTRAL ELECTRIC | 9/1/2025-9/30/2025 | 11/03/2025 | AIRPORT- EDA- SEWER- ELECT | 225-45127-381 | 141.11 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Airport | 225-45127-406 | 39.98 |
| | | | | **Activity 45127 - Airport Total:** | **531.24** |
| **Activity: 49950 - Capital Outlay** | | | | | |
| SVOBODA EXCAVATING, INC | 9/11/2025-10/3/2025 | 11/05/2025 | AIRPORT CAPITAL | 225-49950-500 | 151,363.50 |
| | | | | **Activity 49950 - Capital Outlay Total:** | **151,363.50** |
| | | | | **Fund 225 - AIRPORT Total:** | **151,894.74** |
| **Fund: 230 - POOL** | | | | | |
| **Activity: 45124 - Pool** | | | | | |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 230-45124-217 | 19.25 |
| | | | | **Activity 45124 - Pool Total:** | **19.25** |
| | | | | **Fund 230 - POOL Total:** | **19.25** |
| **Fund: 235 - AMBULANCE** | | | | | |
| **Activity: 42153 - Ambulance** | | | | | |
| STAPLES OIL CO | 30369525271 | 11/04/2025 | EMS- MOTOR FUEL | 235-42153-212 | 67.44 |
| ESPENSON GROUP LLC | 1746 | 11/06/2025 | AMBO- SUPPLIES | 235-42153-217 | 300.00 |
| VESTIS GROUP, INC | 2560434559 | 11/04/2025 | EMS- CLEANING SUPPLIES | 235-42153-217 | 41.86 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 235-42153-217 | 16.87 |
| WINDOM AREA HEALTH | 734-0024-10-2025-01 | 11/06/2025 | AMBO- NURSING REIMB | 235-42153-312 | 2,155.83 |
| AT & T MOBILITY | 287304392280X11032025 | 11/06/2025 | AMBO- TELEPHONE | 235-42153-321 | 340.66 |
| JIM AXFORD | 10/27/2025 | 11/12/2025 | AMBO- MEALS | 235-42153-334 | 11.21 |
| BREANNA WAGNER | 10/31/2025-11/6/2025 | 11/12/2025 | AMBO MEALS | 235-42153-334 | 62.23 |
| JENNA VACHUSKA | 11/1/2025-11/2/2025 | 11/12/2025 | AMBO- MEALS | 235-42153-334 | 90.50 |
| KRISTEN PORATH | 11/3/2025 | 11/12/2025 | AMBO- MEALS | 235-42153-334 | 8.77 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | SAMS CLUB | 235-42153-334 | 117.69 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 235-42153-383 | 150.78 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Ambulance | 235-42153-405 | 2.46 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| BUILDING SPRINKLER INC. | 101296 | 10/31/2025 | EMS- MAINTENANCE - GROU | 235-42153-406 | 118.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 235-42153-480 | 71.31 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 235-42153-480 | 71.31 |
| | | | | **Activity 42153 - Ambulance Total:** | **3,626.92** |
| | | | | **Fund 235 - AMBULANCE Total:** | **3,626.92** |
| **Fund: 250 - EDA GENERAL** | | | | | |
| **Activity: 46520 - EDA** | | | | | |
| INDOFF, INC | 3827059 | 10/31/2025 | EDA - P&Z - SUPPLIES | 250-46520-200 | 32.45 |
| INDOFF, INC | 3827294 | 11/03/2025 | EDA / P&Z - SUPPLIES | 250-46520-200 | 19.49 |
| INDOFF, INC | 3828355 | 11/04/2025 | EDA- P&Z - SUPPLIES | 250-46520-200 | 32.34 |
| SCHRAMEL LAW OFFICE | OCT 2025 | 11/10/2025 | EDA- ELECTRIC- MAYOR, ADM | 250-46520-304 | 540.00 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | EDA 822-5918 | 250-46520-321 | 41.43 |
| STEVE NASBY | 10/16/2025 | 10/31/2025 | EDA- MEALS | 250-46520-334 | 19.90 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | SquareSpace | 250-46520-433 | 192.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 250-46520-480 | 88.56 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 250-46520-480 | 88.56 |
| | | | | **Activity 46520 - EDA Total:** | **1,054.73** |
| | | | | **Fund 250 - EDA GENERAL Total:** | **1,054.73** |
| **Fund: 254 - NORTH IND PARK** | | | | | |
| **Activity: 46520 - EDA** | | | | | |
| SOUTH CENTRAL ELECTRIC | 9/1/2025-9/30/2025 | 11/03/2025 | AIRPORT- EDA- SEWER- ELECT | 254-46520-381 | 144.50 |
| | | | | **Activity 46520 - EDA Total:** | **144.50** |
| | | | | **Fund 254 - NORTH IND PARK Total:** | **144.50** |
| **Fund: 255 - EDA GENERAL RLF** | | | | | |
| **Activity: 46520 - EDA** | | | | | |
| JEREMY JANSSEN | 11/4/2025 | 11/04/2025 | EDA FACADE IMPROVEMENT | 255-46520-491 | 3,000.00 |
| | | | | **Activity 46520 - EDA Total:** | **3,000.00** |
| | | | | **Fund 255 - EDA GENERAL RLF Total:** | **3,000.00** |
| **Fund: 309 - 2025 STREET PROJECT** | | | | | |
| **Activity: 41000 - General Government** | | | | | |
| DUININCK | PAYMENT # 2 -PROJECT 37317 | 11/05/2025 | PAYMENT # 2 9/19/2025-10/1 | 309-41000-480 | 242,300.83 |
| | | | | **Activity 41000 - General Government Total:** | **242,300.83** |
| | | | | **Fund 309 - 2025 STREET PROJECT Total:** | **242,300.83** |
| **Fund: 312 - 2025 Storm Sewer Improvement - 18th Avenue** | | | | | |
| **Activity: 41000 - General Government** | | | | | |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 312-41000-304 | 492.20 |
| | | | | **Activity 41000 - General Government Total:** | **492.20** |
| | | | | **Fund 312 - 2025 Storm Sewer Improvement - 18th Avenue Total:** | **492.20** |
| **Fund: 401 - GENERAL CAPITAL PROJECTS** | | | | | |
| **Activity: 49950 - Capital Outlay** | | | | | |
| AXON ENTERPRISE, INC | INUS367598-1 | 11/03/2025 | POLICE- CAPITAL | 401-49950-501 | 21,093.08 |
| COTTONWOOD CO SOLID WA | 2574817 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 135.69 |
| COTTONWOOD CO SOLID WA | 2574835 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 137.30 |
| COTTONWOOD CO SOLID WA | 2574844 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 209.18 |
| COTTONWOOD CO SOLID WA | 2574853 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 184.96 |
| COTTONWOOD CO SOLID WA | 2574856 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 121.15 |
| COTTONWOOD CO SOLID WA | 2574875 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 89.65 |
| COTTONWOOD CO SOLID WA | 2574876 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 137.30 |
| COTTONWOOD CO SOLID WA | 2574884 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 61.38 |
| COTTONWOOD CO SOLID WA | 2574888 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 99.34 |
| COTTONWOOD CO SOLID WA | 2574893 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 106.61 |
| COTTONWOOD CO SOLID WA | 2574898 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 111.46 |
| COTTONWOOD CO SOLID WA | 2574902 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 160.73 |
| COTTONWOOD CO SOLID WA | 2574912 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 138.92 |
| COTTONWOOD CO SOLID WA | 2574918 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 217.26 |
| COTTONWOOD CO SOLID WA | 2574938 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 135.69 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| COTTONWOOD CO SOLID WA | 2574944 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 100.15 |
| COTTONWOOD CO SOLID WA | 2574946 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 120.34 |
| COTTONWOOD CO SOLID WA | 2574949 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 110.65 |
| COTTONWOOD CO SOLID WA | 2574953 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 104.19 |
| COTTONWOOD CO SOLID WA | 2574957 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 124.38 |
| COTTONWOOD CO SOLID WA | 2574961 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 121.96 |
| COTTONWOOD CO SOLID WA | 2574969 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 138.11 |
| COTTONWOOD CO SOLID WA | 2574971 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 142.96 |
| COTTONWOOD CO SOLID WA | 2574978 | 11/04/2025 | KASTLE KINGDOM TAKE DOW | 401-49950-504 | 173.65 |
| COTTONWOOD CO SOLID WA | 2574980 | 11/04/2025 | KASTLE KINGDOM | 401-49950-504 | 134.07 |
| SCOTT LYONS | 209592 | 11/03/2025 | ISLAND PARK BERM | 401-49950-508 | 350.00 |
| MATHIOWETZ CONSTRUCTIO | 375041 9/29/2025-10/16/202 | 11/04/2025 | ISLAND PARK BERM | 401-49950-508 | 277,806.32 |
| COTTONWOOD CO SOLID WA | 8/26/2024 | 10/31/2025 | FLOOD EXPENSE | 401-49950-509 | 112,239.94 |
| | | | | **Activity 49950 - Capital Outlay Total:** | **414,806.42** |
| | | | | **Fund 401 - GENERAL CAPITAL PROJECTS Total:** | **414,806.42** |
| **Fund: 601 - WATER** | | | | | |
| **Activity: 49400 - Water** | | | | | |
| HAWKINS, INC | 7247836 | 11/10/2025 | WATER- CHEMICALS | 601-49400-216 | 262.52 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 601-49400-217 | 86.13 |
| RED ROCK RURAL WATER | NOVEMBER 1 2025 ACCT1043 | 11/03/2025 | WATER- OTHER OPERATING S | 601-49400-217 | 34.85 |
| MN VALLEY TESTING | 1332499 | 11/10/2025 | WATER- LAB TESTING | 601-49400-310 | 77.50 |
| CARQUEST - SMITH AUTO SUP | 6208 | 10/31/2025 | WATER- LAB TESTING | 601-49400-310 | 20.58 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Water Treatment 822-1854 | 601-49400-321 | 51.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Water Treatment Ipad 822-43 | 601-49400-321 | 40.01 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | POSTAGE | 601-49400-322 | 305.36 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM MAINTENAN | 601-49400-326 | 1,102.50 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM PAYMENT | 601-49400-326 | 517.50 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | PROCESSIG | 601-49400-326 | 163.12 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 601-49400-340 | 232.27 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 601-49400-383 | 20.46 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 601-49400-383 | 477.22 |
| STANTEC CONSULTING SERVIC | 2414317 | 10/31/2025 | WATER-LANDFIND | 601-49400-386 | 5,579.50 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Water | 601-49400-386 | 50.96 |
| AMAZON CAPITAL SERVICES, I | 179D-TJT4-71TG | 10/31/2025 | WATER- MAINTENANCE - OFFI | 601-49400-404 | 82.25 |
| AMAZON CAPITAL SERVICES, I | 1CCX-X9JX-1JY1 | 11/06/2025 | WATER- MAINTENANCE - OFFI | 601-49400-404 | 82.25 |
| NEXT STEP BROADCASTING IN | 25100229 | 11/06/2025 | WATER- MAINTENANCE - DIST | 601-49400-408 | 98.00 |
| NEXT STEP BROADCASTING IN | 25100230 | 11/06/2025 | WATER-MAINTENANCE - DIST | 601-49400-408 | 98.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 601-49400-444 | 88.56 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 601-49400-444 | 88.56 |
| | | | | **Activity 49400 - Water Total:** | **9,559.53** |
| **Activity: 49950 - Capital Outlay** | | | | | |
| HACH COMPANY | 14742391 | 11/10/2025 | WATER- CAPITAL | 601-49950-500 | 6,139.50 |
| THEIN WELL CO. | 9806 | 11/10/2025 | WATER- CAPITAL | 601-49950-500 | 17,946.57 |
| | | | | **Activity 49950 - Capital Outlay Total:** | **24,086.07** |
| | | | | **Fund 601 - WATER Total:** | **33,645.60** |
| **Fund: 602 - SEWER** | | | | | |
| **Activity: 49450 - Sewer** | | | | | |
| AMAZON CAPITAL SERVICES, I | 1FFF-HKDX-13JW | 11/06/2025 | SEWER- SUPPLIES | 602-49450-200 | 18.98 |
| O'REILLY AUTOMOTIVE, INC | 4425-451078 | 10/31/2025 | SEWER- OTHER OPERATING S | 602-49450-217 | 103.97 |
| O'REILLY AUTOMOTIVE, INC | 4425-451079 | 10/31/2025 | SEWER- OTHER OPERATING S | 602-49450-217 | -103.97 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 602-49450-217 | 93.92 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Sewer | 602-49450-217 | 14.99 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Sewer | 602-49450-217 | 40.98 |
| O'REILLY AUTOMOTIVE, INC | 4425-451065 | 10/31/2025 | SEWER- SMALL TOOLS | 602-49450-241 | 45.98 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | MN POLLUTION CONTROL | 602-49450-308 | 23.49 |
| MN VALLEY TESTING | 1330330 | 10/31/2025 | SEWER- LAB TESTING | 602-49450-310 | 266.80 |
| MN VALLEY TESTING | 1330994 | 10/31/2025 | SEWER- LAB TESTING | 602-49450-310 | 126.00 |
| MN VALLEY TESTING | 1331227 | 10/31/2025 | SEWER- LAB TESTING | 602-49450-310 | 266.80 |
| MN VALLEY TESTING | 1331412 | 11/04/2025 | SEWER LAB TESTING | 602-49450-310 | 170.80 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| MN VALLEY TESTING | 1332083 | 11/06/2025 | SEWER LAB TESTUBG | 602-49450-310 | 266.80 |
| MN VALLEY TESTING | 1332301 | 11/10/2025 | SEWER- LAB TESTING | 602-49450-310 | 126.00 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Waste Water 822-1674 | 602-49450-321 | 41.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Waste Water IPAD 832-0212 | 602-49450-321 | 40.01 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Waste Water IPAD 832-0222 | 602-49450-321 | 40.01 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | POSTAGE | 602-49450-322 | 305.37 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM PAYMENT | 602-49450-326 | 517.50 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM MAINTENAN | 602-49450-326 | 1,102.50 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | PROCESSING | 602-49450-326 | 163.12 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 602-49450-350 | 232.28 |
| SOUTH CENTRAL ELECTRIC | 9/1/2025-9/30/2025 | 11/03/2025 | AIRPORT- EDA- SEWER- ELECT | 602-49450-381 | 104.64 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 602-49450-383 | 151.89 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 602-49450-383 | 21.23 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 602-49450-383 | 20.80 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 602-49450-383 | 18.94 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Malloy Electric | 602-49450-404 | 115.15 |
| GOPHER STATE ONE CALL | 5100853 | 11/06/2025 | SEWER- MAINTENANCE - DIST | 602-49450-408 | 49.95 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Sewer | 602-49450-408 | 42.17 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 602-49450-444 | 88.57 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 602-49450-444 | 88.57 |
| MN VALLEY TESTING | 1332058 | 11/06/2025 | SEWER-SLUDGE HAULING | 602-49450-446 | 464.40 |
| | | | | **Activity 49450 - Sewer Total:** | **5,070.07** |
| | | | | **Fund 602 - SEWER Total:** | **5,070.07** |
| **Fund: 604 - ELECTRIC** | | | | | |
| ELECTRIC FUND | # 718 RETURN | 11/10/2025 | ELECTRIC- MAINTENANCE - DI | 604-14200 | 33.22 |
| BORDER STATES | 931384175 | 10/31/2025 | ELECTRIC- INVENTORY | 604-14200 | 956.53 |
| BORDER STATES | 931384187 | 10/31/2025 | ELECTRIC- INVENTORY | 604-14200 | 1,172.03 |
| BORDER STATES | 931427587 | 11/10/2025 | ELECTRIC- INVENTORY | 604-14200 | 935.25 |
| WILCON CONSTRUCTION SER | NO. 16 FINAL - 425305 | 11/05/2025 | ELECTRIC- CAPITAL | 604-16200 | 100,000.00 |
| ELECTRIC FUND | # 1119 | 10/31/2025 | ELECTRIC- CAPITAL | 604-16300 | 6,553.80 |
| ELECTRIC FUND | # 1120 | 10/31/2025 | ELECTRIC- CAPITAL | 604-16300 | 694.29 |
| ELECTRIC FUND | # 1121 | 11/03/2025 | ELECTRIC- CAPITAL | 604-16300 | 61.78 |
| | | | | | **110,406.90** |
| **Activity: 49550 - Electric** | | | | | |
| COUNTRY PRIDE SERVICE | 9046488 | 11/03/2025 | E;ECTRIC- MOTOR FUEL | 604-49550-212 | 30.00 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-217 | 69.98 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Electric | 604-49550-241 | 52.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-241 | 179.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 604-49550-241 | 128.37 |
| SCHRAMEL LAW OFFICE | OCT 2025 | 11/10/2025 | EDA- ELECTRIC- MAYOR, ADM | 604-49550-304 | 571.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Northland | 604-49550-308 | 895.00 |
| SKARSHAUG TESTING LAB | 290593 | 10/31/2025 | ELECTRIC- LAB TESTING | 604-49550-310 | 468.78 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Electric Phone 822-5140 | 604-49550-321 | 40.01 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Jason Sykora 822-7572 | 604-49550-321 | 40.01 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | POSTAGE | 604-49550-322 | 305.36 |
| OZ GROUP INC | 5073176-110125 | 11/06/2025 | ELECTRIC- DISPATCHING | 604-49550-325 | 68.52 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM MAINTENAN | 604-49550-326 | 2,198.40 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM PAYMENT | 604-49550-326 | 1,035.00 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | PROCESSING | 604-49550-326 | 163.12 |
| STEVE NASBY | 10/29/2025 | 10/31/2025 | ELECTRIC- TRAVEL | 604-49550-331 | 180.60 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 604-49550-383 | 48.09 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 6.58 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 5.38 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 15.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 7.14 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 13.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 45.04 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 216.95 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 25.99 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 3.18 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electic | 604-49550-402 | 33.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 39.96 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-402 | 28.95 |
| CARQUEST - SMITH AUTO SUP | 6222 | 10/31/2025 | ELECTRIC- MAINTENANCE - V | 604-49550-405 | 129.50 |
| AMAZON CAPITAL SERVICES, I | 1CNQ-C6QN-7Q9M | 11/06/2025 | ELECTRIC- MAINTENANCE - G | 604-49550-406 | 238.47 |
| ELECTRIC FUND | # 1122 | 11/10/2025 | ELECTRIC - MAINTENANCE - D | 604-49550-408 | 1,235.26 |
| ECHO GROUP INC. | S011472959.001 | 10/31/2025 | ELECTRIC-MAINTENANCE - UT | 604-49550-409 | 205.32 |
| CMP - CENTRAL MUNICIPAL P | 7012025 | 10/31/2025 | ELECTRIC- MAINTENANCE - G | 604-49550-410 | 14,363.04 |
| CMP - CENTRAL MUNICIPAL P | 8007 | 10/31/2025 | ELECTRIC- MAINTENANCE - G | 604-49550-410 | 15,587.49 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-410 | 42.98 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-410 | 1.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-410 | 19.08 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Electric | 604-49550-410 | 8.59 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | A SmartSign Store | 604-49550-410 | 91.25 |
| HIGH VOLTAGE EQUIP DIAG. I | 25102904 | 11/06/2025 | ELECTRIC- MAINT. SUB STATIO | 604-49550-411 | 4,229.26 |
| CMP - CENTRAL MUNICIPAL P | 8007 | 10/31/2025 | ELECTRIC- MAINTENANCE - G | 604-49550-411 | 20,077.69 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 604-49550-444 | 124.22 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 604-49550-444 | 124.22 |
| | | | | **Activity 49550 - Electric Total:** | **63,396.72** |
| | | | | **Fund 604 - ELECTRIC Total:** | **173,803.62** |

**Fund: 609 - LIQUOR STORE**

**Activity: 49751 - Liquor Store**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 609-49751-200 | 14.95 |
| VESTIS GROUP, INC | 2560436684 | 11/10/2025 | LIQUOR STORE- CLEANING SU | 609-49751-211 | 57.05 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 609-49751-211 | 28.85 |
| AH HERMEL COMPANY | 1092172 | 11/03/2025 | LIQUOR STORE- FREIGHT- OTH | 609-49751-217 | 256.87 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 609-49751-217 | 25.00 |
| SOUTHERN GLAZER'S OF MN | 0110768 | 10/31/2025 | LIQUOR STORE- LIQUOR | 609-49751-251 | -217.18 |
| BREAKTHRU BEVERAGE MINN | 124124204 | 11/10/2025 | LIQUOR STORE- LIQUOR | 609-49751-251 | 75.00 |
| BREAKTHRU BEVERAGE MN | 124124331 | 11/10/2025 | LIQUOR STORE- LIQUOR- WIN | 609-49751-251 | 1,878.70 |
| DOLL DISTRIBUTING, LLC | 1881638 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-251 | 1,058.00 |
| DOLL DISTRIBUTING, LLC | 1881639 | 11/03/2025 | LIQUOR STORE- LIQUOR | 609-49751-251 | 34.50 |
| DOLL DISTRIBUTING, LLC | 1881640 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-251 | 1,458.75 |
| DOLL DISTRIBUTING, LLC | 1886581 | 11/10/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-251 | 85.30 |
| DOLL DISTRIBUTING, LLC | 1886593 | 11/10/2025 | LIQUOR STORE-LIQUOR | 609-49751-251 | 83.00 |
| DOLL DISTRIBUTING, LLC | 1886594 | 11/10/2025 | LIQUOR STORE- LIQUOR | 609-49751-251 | 101.25 |
| SOUTHERN GLAZER'S OF MN | 2684032 | 10/27/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 601.35 |
| SOUTHERN GLAZER'S OF MN | 2686722 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 7,928.25 |
| SOUTHERN GLAZER'S OF MN | 2689378 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 1,324.67 |
| JOHNSON BROS. | 2913021 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 2,218.74 |
| JOHNSON BROS. | 2918930 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 2,872.57 |
| BEVERAGE WHOLESALERS | 406571 | 11/03/2025 | LIQUOR STORE- LIQUOR | 609-49751-251 | 188.00 |
| BEVERAGE WHOLESALERS | 408086 | 11/10/2025 | LIQUOR STORE- LIQUOR-BEER | 609-49751-251 | 246.20 |
| BREAKTHRU BEVERAGE MN | 414121506 | 11/03/2025 | LIQUOR STORE- LIQUOR - FREI | 609-49751-251 | -81.20 |
| PHILLIPS WINE & SPIRITS | 5070221 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 5,597.93 |
| PHILLIPS WINE & SPIRITS | 5074184 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-251 | 2,662.16 |
| DOLL DISTRIBUTING, LLC | 1881638 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-252 | 5,057.85 |
| DOLL DISTRIBUTING, LLC | 1881640 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-252 | 5,323.20 |
| DOLL DISTRIBUTING, LLC | 1881641 | 11/03/2025 | LIQUOR STORE- BEER | 609-49751-252 | -5.20 |
| DOLL DISTRIBUTING, LLC | 1886581 | 11/10/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-252 | 3,331.35 |
| ARTISAN BEER COMPANY | 3807961 | 11/03/2025 | LIQUOR STORE- BEER | 609-49751-252 | 61.50 |
| BEVERAGE WHOLESALERS | 407827 | 11/03/2025 | LIQUOR STORE- BEER | 609-49751-252 | 65.30 |
| BEVERAGE WHOLESALERS | 408086 | 11/10/2025 | LIQUOR STORE- LIQUOR-BEER | 609-49751-252 | 8,167.34 |
| BEVERAGE WHOLESALERS | 733236 | 11/03/2025 | LIQUOR STORE- BEER | 609-49751-252 | 4,517.67 |
| BREAKTHRU BEVERAGE MN | 124124331 | 11/10/2025 | LIQUOR STORE- LIQUOR- WIN | 609-49751-253 | 119.00 |
| DOLL DISTRIBUTING, LLC | 1881638 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-253 | 30.00 |
| SOUTHERN GLAZER'S OF MN | 2684033 | 10/27/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 173.98 |
| SOUTHERN GLAZER'S OF MN | 2686723 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 1,142.56 |
| SOUTHERN GLAZER'S OF MN | 2689379 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 537.75 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| PAUSTIS WINE COMPANY | 278679 | 11/03/2025 | LIQUOR STORE- WINE- N/A- F | 609-49751-253 | 128.00 |
| JOHNSON BROS. | 2913022 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 453.15 |
| JOHNSON BROS. | 2918931 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 527.42 |
| PHILLIPS WINE & SPIRITS | 5070222 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 514.04 |
| PHILLIPS WINE & SPIRITS | 5074185 | 11/10/2025 | LIQUOR STORE- WINE- SOFT D | 609-49751-253 | 881.95 |
| WINE MERCHANTS | 7540037 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 86.32 |
| WINE MERCHANTS | 7541007 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-253 | 119.16 |
| AH HERMEL COMPANY | 1092172 | 11/03/2025 | LIQUOR STORE- FREIGHT- OTH | 609-49751-254 | 78.66 |
| BREAKTHRU BEVERAGE MN | 124124331 | 11/10/2025 | LIQUOR STORE- LIQUOR- WIN | 609-49751-254 | 120.10 |
| BEVERAGE WHOLESALERS | 408086 | 11/10/2025 | LIQUOR STORE- LIQUOR-BEER | 609-49751-254 | -30.00 |
| PHILLIPS WINE & SPIRITS | 5074185 | 11/10/2025 | LIQUOR STORE- WINE- SOFT D | 609-49751-254 | 95.50 |
| HOME CITY ICE COMPANY | 7023253758 | 11/03/2025 | LIQUOR STORE- ICE- FREIGHT | 609-49751-257 | 166.60 |
| JOHNSON BROS. | 2918932 | 11/10/2025 | LIQUOR STORE- THC | 609-49751-258 | 308.94 |
| PHILLIPS WINE & SPIRITS | 5074186 | 11/10/2025 | LIQUOR STORE- THC | 609-49751-258 | 64.55 |
| DOLL DISTRIBUTING, LLC | 1881638 | 11/03/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-259 | 106.00 |
| DOLL DISTRIBUTING, LLC | 1886581 | 11/10/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-259 | 228.70 |
| PAUSTIS WINE COMPANY | 278679 | 11/03/2025 | LIQUOR STORE- WINE- N/A- F | 609-49751-259 | 112.00 |
| BEVERAGE WHOLESALERS | 408086 | 11/10/2025 | LIQUOR STORE- LIQUOR-BEER | 609-49751-259 | 25.80 |
| AH HERMEL COMPANY | 1092172 | 11/03/2025 | LIQUOR STORE- FREIGHT- OTH | 609-49751-261 | 22.74 |
| AH HERMEL COMPANY | 1092172 | 11/03/2025 | LIQUOR STORE- FREIGHT- OTH | 609-49751-333 | 8.95 |
| BREAKTHRU BEVERAGE MN | 124124331 | 11/10/2025 | LIQUOR STORE- LIQUOR- WIN | 609-49751-333 | 40.70 |
| DOLL DISTRIBUTING, LLC | 1886581 | 11/10/2025 | LIQUOR STORE- LIQUOR- BEE | 609-49751-333 | 7.00 |
| SOUTHERN GLAZER'S OF MN | 2684032 | 10/27/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 12.51 |
| SOUTHERN GLAZER'S OF MN | 2684033 | 10/27/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 6.15 |
| SOUTHERN GLAZER'S OF MN | 2686722 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 96.09 |
| SOUTHERN GLAZER'S OF MN | 2686723 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 35.36 |
| SOUTHERN GLAZER'S OF MN | 2689376 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 13.46 |
| SOUTHERN GLAZER'S OF MN | 2689377 | 11/10/2025 | LIQUOR STORE-WINE- FREIGH | 609-49751-333 | 2.05 |
| SOUTHERN GLAZER'S OF MN | 2689378 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 22.72 |
| SOUTHERN GLAZER'S OF MN | 2689379 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 12.30 |
| PAUSTIS WINE COMPANY | 278679 | 11/03/2025 | LIQUOR STORE- WINE- N/A- F | 609-49751-333 | 8.00 |
| JOHNSON BROS. | 2913021 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 31.60 |
| JOHNSON BROS. | 2913022 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 14.86 |
| JOHNSON BROS. | 2918930 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 49.55 |
| JOHNSON BROS. | 2918931 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 14.35 |
| BREAKTHRU BEVERAGE MN | 414121506 | 11/03/2025 | LIQUOR STORE- LIQUOR - FREI | 609-49751-333 | -1.85 |
| PHILLIPS WINE & SPIRITS | 5070221 | 11/03/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 119.75 |
| PHILLIPS WINE & SPIRITS | 5070222 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 16.40 |
| PHILLIPS WINE & SPIRITS | 5074184 | 11/10/2025 | LIQUOR STORE- LIQUOR- FREI | 609-49751-333 | 35.53 |
| PHILLIPS WINE & SPIRITS | 5074185 | 11/10/2025 | LIQUOR STORE- WINE- SOFT D | 609-49751-333 | 24.94 |
| HOME CITY ICE COMPANY | 7023253758 | 11/03/2025 | LIQUOR STORE- ICE- FREIGHT | 609-49751-333 | 4.00 |
| WINE MERCHANTS | 7540037 | 11/03/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 0.68 |
| WINE MERCHANTS | 7541007 | 11/10/2025 | LIQUOR STORE- WINE- FREIG | 609-49751-333 | 0.68 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Meta | 609-49751-340 | 39.77 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 609-49751-383 | 97.04 |
| HEARTLAND SECURITY SERVIC | 847346 | 11/03/2025 | LIQUOR STORE- DUES | 609-49751-433 | 550.83 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | City Hive | 609-49751-433 | 50.26 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 609-49751-444 | 105.82 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 609-49751-444 | 105.82 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | OCM MN | 609-49751-444 | 255.38 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Secretary of State | 609-49751-444 | 50.00 |
| WINDOM COMMUNITY CENT | R202587 | 11/10/2025 | LIQUOR STORE- MISC | 609-49751-480 | 415.00 |
| | | | | **Activity 49751 - Liquor Store Total:** | **63,276.34** |
| | | | | **Fund 609 - LIQUOR STORE Total:** | **63,276.34** |

**Fund: 614 - TELECOM**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| UNITED TEL SUPPLY, INC | 39801 | 11/04/2025 | TELECOM- MACHINERY | 614-16400 | 6,937.21 |
| | | | | | **6,937.21** |

**Activity: 49870 - Telecom**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| CITY LAUNDERING CO. | 2170431 | 11/04/2025 | TELECOM- CLEANING SUPPLIE | 614-49870-211 | 28.92 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 614-49870-217 | 62.72 |
| INTERSTATE TRS FUND | 82580760094-1025 | 11/04/2025 | ASSESSMENT FOR 499-A FILIN | 614-49870-304 | 718.75 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Jordan Bussa 822-2807 | 614-49870-321 | 51.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Brian Turner 822-2845 | 614-49870-321 | 51.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Andrew Rossow 822-2868 | 614-49870-321 | 51.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Jeff Dahna 822-2895 | 614-49870-321 | 51.43 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Telecom Extra 822-2806 | 614-49870-321 | 41.43 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | POSTAGE | 614-49870-322 | 305.36 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM MAINTENAN | 614-49870-326 | 2,198.41 |
| INNOVATIVE SYSTEMS LLC | INV-28051 | 11/03/2025 | BILLING SYSTEM PAYMENT | 614-49870-326 | 1,035.00 |
| INNOVATIVE SYSTEMS LLC | INV-28205 | 11/06/2025 | PROCESSING | 614-49870-326 | 163.12 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hilton | 614-49870-334 | 327.32 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hilton | 614-49870-334 | 373.96 |
| NEXT STEP BROADCASTING IN | 25100483 | 11/04/2025 | TELECOM-ADVERTISING | 614-49870-340 | 79.05 |
| NEXT STEP BROADCASTING IN | 25100484 | 11/04/2025 | TELECOM- ADVERTISING | 614-49870-340 | 79.05 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 614-49870-383 | 12.16 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Norberg Paints | 614-49870-401 | 78.73 |
| CENTURY LINK | 7242105D-D-25290 | 10/27/2025 | CABS | 614-49870-441 | 22.21 |
| NATIONAL CABLE TV COOP | 25100488 | 10/31/2025 | TELECOM- SUBSCRIBER FEES | 614-49870-442 | 46,982.25 |
| DISPLAY SYSTEMS INTERNATI | 260388 | 11/04/2025 | TELECOM-SUBSCRIBER FEES | 614-49870-442 | 198.44 |
| Diamond Sports Topco, LLC | 29361 | 10/31/2025 | TELECOM- SUBSCRIBER FEES | 614-49870-442 | 3,586.44 |
| NEXSTAR BROADCASTING GR | 621205 | 11/04/2025 | TELECOM- SUBSCRIBER FEES | 614-49870-442 | 198.32 |
| UNIVERSAL SERVICE ADMIN C | OCTOBER 2025 | 11/04/2025 | 499A CONTRIBUTION | 614-49870-443 | 2,038.50 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 614-49870-444 | 345.06 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 614-49870-444 | 345.06 |
| HURRICANE ELECTRIC LLC | 98563533-IN | 11/04/2025 | TELECOM-INTERNET EXPENSE | 614-49870-447 | 4,100.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Dream Host Web Hosting | 614-49870-447 | 208.50 |
| GOLDEN WEST TECH & INT SO | 40001557 | 11/04/2025 | TELECOM- ON CALL SUPPORT | 614-49870-448 | 71.73 |
| CONSOLIDATED CALL CENTER | 28061 | 11/04/2025 | TELECOM- CALL COMPLETION | 614-49870-451 | 123.34 |
| | | | | **Activity 49870 - Telecom Total:** | **63,929.55** |
| | | | | **Fund 614 - TELECOM Total:** | **70,866.76** |

**Fund: 615 - ARENA**

**Activity: 49850 - Arena**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | Arena | 615-49850-200 | 19.98 |
| AMAZON CAPITAL SERVICES, I | 1K9N-DW96-Y1GR | 10/31/2025 | ARENA- MATERIALS | 615-49850-215 | 544.27 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Arena | 615-49850-215 | 299.99 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 615-49850-217 | 39.11 |
| CITY OF NEW ULM PARK & RE | IND-55 | 10/31/2025 | ARENA- OTHER OPERATING S | 615-49850-217 | 700.00 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | Arena | 615-49850-217 | 108.95 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Arena Staff 822-0096 | 615-49850-321 | 34.52 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Tim Hogan 822-0514 | 615-49850-321 | 41.43 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 615-49850-340 | 173.72 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 615-49850-383 | 236.25 |
| BLUE LINE SHARPENING & SA | 2542 | 10/31/2025 | ARENA- MAINTENANCE - OFFI | 615-49850-404 | 648.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 615-49850-480 | 62.11 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 615-49850-480 | 62.11 |
| | | | | **Activity 49850 - Arena Total:** | **2,970.44** |
| | | | | **Fund 615 - ARENA Total:** | **2,970.44** |

**Fund: 617 - M/P CENTER**

**Activity: 49860 - M/P Center**

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| TIMOTHY F SNYDER | 11/4/2025 | 11/06/2025 | WCC- SUPPLIES-OTHER | 617-49860-200 | 40.96 |
| VESTIS GROUP, INC | 2560436694 | 11/06/2025 | WCC/SUPPLIES | 617-49860-211 | 18.37 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | M/P Building | 617-49860-211 | 20.57 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-211 | 3.98 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-211 | 2.57 |
| A & B BUSINESS | IN1310988 | 11/06/2025 | MAINTENANCE CONTRACT | 617-49860-217 | 105.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 4.49 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 5.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 59.99 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| US BANK | US BANK OCT 2025 | 11/06/2025 | sams club | 617-49860-217 | 27.03 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 15.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 16.84 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Amazon | 617-49860-217 | 248.25 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-217 | 14.60 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | HyVee | 617-49860-254 | 12.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | HyVee | 617-49860-254 | 32.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hy-Vee | 617-49860-254 | 35.94 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | hyvee | 617-49860-254 | 4.98 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hyvee | 617-49860-254 | 12.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | sams club | 617-49860-259 | 17.12 |
| TIMOTHY F SNYDER | 11/4/2025 | 11/06/2025 | WCC- SUPPLIES-OTHER | 617-49860-261 | 191.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hy-Vee | 617-49860-261 | 9.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hy-Vee | 617-49860-261 | 5.99 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | sams club | 617-49860-261 | 23.78 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | sams club | 617-49860-261 | 8.48 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hyvee | 617-49860-261 | 24.95 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Hy-Vee | 617-49860-261 | 4.95 |
| VERIZON WIRELESS | 6126802178 | 11/03/2025 | Tim Snyder 822-2843 | 617-49860-321 | 41.43 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Menards | 617-49860-333 | 9.80 |
| NEXT STEP BROADCASTING IN | 25100476 | 11/06/2025 | WCC/ ADVERTISING | 617-49860-340 | 112.00 |
| NEXT STEP BROADCASTING IN | 25100477 | 11/06/2025 | WCC/ADVERTISING | 617-49860-340 | 93.33 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 617-49860-340 | 599.50 |
| CITIZEN PUBLISHING CO | OCT 2025 | 11/06/2025 | ADVERTISING / PRINTING | 617-49860-340 | 173.72 |
| MN ENERGY RESOURCES | 5674638971 | 11/04/2025 | ENERGY RESOURCES | 617-49860-383 | 19.64 |
| WORTHINGTON GLASS INC | 1226 | 11/04/2025 | WCC/ MAINTENANCE - STRUC | 617-49860-402 | 1,184.00 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | M/P Building | 617-49860-402 | 17.97 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | M/P Building | 617-49860-402 | 6.99 |
| BUILDING SPRINKLER INC. | 101396 | 11/04/2025 | WCC/ MAINTENANCE - OFFIC | 617-49860-404 | 300.00 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | m/p building | 617-49860-404 | 20.97 |
| RUNNINGS SUPPLY, INC | RUNNINGS OCT 2025 | 11/03/2025 | m/p building | 617-49860-406 | 26.99 |
| SCHWALBACH HARDWARE | SCHWALBACHS OCT 2025 | 10/29/2025 | M/P maint/grounds | 617-49860-406 | 41.98 |
| MN DEPT OF HEALTH | 11/4/2025 | 11/04/2025 | WCC/DUES | 617-49860-433 | 540.00 |
| JONATHAN ENGSTROM | 493 | 11/04/2025 | LICENSING ISSUES | 617-49860-480 | 158.73 |
| JONATHAN ENGSTROM | 495 | 11/04/2025 | LICENSING ISSUES | 617-49860-480 | 158.73 |
| | | | | **Activity 49860 - M/P Center Total:** | **4,476.52** |
| **Activity: 49950 - Capital Outlay** | | | | | |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Katom - Freezer | 617-49950-500 | 2,704.00 |
| US BANK | US BANK OCT 2025 | 11/06/2025 | Katom | 617-49950-500 | -500.00 |
| | | | | **Activity 49950 - Capital Outlay Total:** | **2,204.00** |
| | | | | **Fund 617 - M/P CENTER Total:** | **6,680.52** |
| **Fund: 700 - PAYROLL** | | | | | |
| Internal Revenue Service-Payr | INV0002702 | 11/14/2025 | Federal Tax Withholding | 700-21701 | 11,186.78 |
| MN Department of Revenue - | INV0002703 | 11/14/2025 | State Withholding | 700-21702 | 6,040.12 |
| Internal Revenue Service-Payr | INV0002702 | 11/14/2025 | Social Security | 700-21703 | 14,206.16 |
| Internal Revenue Service-Payr | INV0002705 | 11/14/2025 | Social Security | 700-21703 | 37.20 |
| MN Pera | 194804 | 11/13/2025 | Nichols, Denise E 09/16/2024 | 700-21704 | -47.46 |
| MN Pera | INV0002700 | 11/14/2025 | PERA | 700-21704 | 739.06 |
| MN Pera | INV0002700 | 11/14/2025 | PERA | 700-21704 | 9,503.88 |
| MN Pera | INV0002700 | 11/14/2025 | PERA | 700-21704 | 16,616.24 |
| MN Pera | INV0002704 | 11/14/2025 | PERA | 700-21704 | 20.00 |
| MN State Deferred | INV0002701 | 11/14/2025 | Deferred Roth | 700-21705 | 902.00 |
| MN State Deferred | INV0002701 | 11/14/2025 | Deferred Compensation | 700-21705 | 2,804.00 |
| LAW ENFORCEMENT LABOR S | NOV 2025 | 11/04/2025 | POLICE DEPT- UNIONS DUES | 700-21708 | 657.00 |
| Internal Revenue Service-Payr | INV0002702 | 11/14/2025 | Medicare Withholding | 700-21711 | 4,204.16 |
| Internal Revenue Service-Payr | INV0002705 | 11/14/2025 | Medicare Withholding | 700-21711 | 8.76 |

| Vendor Name | Payable Number | Post Date | Description (Item) | Account Number | Amount |
|---|---|---|---|---|---|
| WEX Health Inc | INV0002699 | 11/14/2025 | HSA Employee Contribution | 700-21723 | 1,156.14 |
| | | | | | **68,034.04** |
| | | | | **Fund 700 - PAYROLL Total:** | **68,034.04** |
| | | | | **Grand Total:** | **1,286,960.41** |

# Report Summary

## Fund Summary

| Fund | Payment Amount |
|---|---|
| 100 - GENERAL | 41,362.20 |
| 211 - LIBRARY | 3,911.23 |
| 225 - AIRPORT | 151,894.74 |
| 230 - POOL | 19.25 |
| 235 - AMBULANCE | 3,626.92 |
| 250 - EDA GENERAL | 1,054.73 |
| 254 - NORTH IND PARK | 144.50 |
| 255 - EDA GENERAL RLF | 3,000.00 |
| 309 - 2025 STREET PROJECT | 242,300.83 |
| 312 - 2025 Storm Sewer Improvement - 18th Avenue | 492.20 |
| 401 - GENERAL CAPITAL PROJECTS | 414,806.42 |
| 601 - WATER | 33,645.60 |
| 602 - SEWER | 5,070.07 |
| 604 - ELECTRIC | 173,803.62 |
| 609 - LIQUOR STORE | 63,276.34 |
| 614 - TELECOM | 70,866.76 |
| 615 - ARENA | 2,970.44 |
| 617 - M/P CENTER | 6,680.52 |
| 700 - PAYROLL | 68,034.04 |
| **Grand Total:** | **1,286,960.41** |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 100-41110-304 | Legal Fees | 300.00 |
| 100-41110-334 | Meals/Lodging | 60.18 |
| 100-41110-350 | Printing & Design | 382.95 |
| 100-41110-433 | Dues & Subscriptions | 8,593.00 |
| 100-41310-200 | Office Supplies | 132.14 |
| 100-41310-217 | Other Operating Supplie | 360.71 |
| 100-41310-308 | Training & Registrations | 30.00 |
| 100-41310-326 | Data Processing | 18.16 |
| 100-41310-433 | Dues & Subscriptions | 30.00 |
| 100-41310-444 | License Fees | 1,015.29 |
| 100-41910-200 | Office Supplies | 84.29 |
| 100-41910-321 | Telephone | 41.43 |
| 100-41910-350 | Printing & Design | 398.45 |
| 100-41910-443 | Intergovernmental Fees | 1,134.96 |
| 100-41910-480 | Other Miscellaneous | 1,768.48 |
| 100-41940-383 | Gas Utility | 45.00 |
| 100-41940-406 | Repairs & Maint - Groun | 1,125.00 |
| 100-42120-200 | Office Supplies | 31.99 |
| 100-42120-212 | Motor Fuels | 1,509.33 |
| 100-42120-308 | Training & Registrations | 75.00 |
| 100-42120-321 | Telephone | 848.55 |
| 100-42120-323 | Radio Units | 120.00 |
| 100-42120-326 | Data Processing | 1,000.00 |
| 100-42120-405 | Repairs & Maint - Vehicl | 51.00 |
| 100-42120-480 | Other Miscellaneous | 66.16 |
| 100-42220-211 | Cleaning Supplies | 41.87 |
| 100-42220-212 | Motor Fuels | 179.12 |
| 100-42220-215 | Materials & Equipment | 56.97 |
| 100-42220-217 | Other Operating Supplie | 128.07 |
| 100-42220-350 | Printing & Design | 1,090.00 |
| 100-42220-383 | Gas Utility | 226.18 |
| 100-42220-406 | Repairs & Maint - Groun | 177.00 |
| 100-42220-433 | Dues & Subscriptions | 73.62 |
| 100-42220-480 | Other Miscellaneous | 600.00 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 100-42700-300 | Charges for Services | 331.32 |
| 100-43100-212 | Motor Fuels | 208.65 |
| 100-43100-217 | Other Operating Supplie | 18.19 |
| 100-43100-218 | Uniforms | 200.00 |
| 100-43100-224 | Street Maint Materials | 18,002.12 |
| 100-43100-321 | Telephone | 42.27 |
| 100-43100-383 | Gas Utility | 46.52 |
| 100-43100-404 | Repairs & Maint - M&E | 97.99 |
| 100-43100-444 | License Fees | 105.82 |
| 100-45120-217 | Other Operating Supplie | 19.25 |
| 100-45202-212 | Motor Fuels | 115.00 |
| 100-45202-241 | Small Tools | 24.99 |
| 100-45202-402 | Repairs & Maint - Struct | 146.43 |
| 100-45202-405 | Repairs & Maint - Vehicl | 23.75 |
| 100-45202-444 | License Fees | 185.00 |
| 211-45501-200 | Office Supplies | 269.33 |
| 211-45501-217 | Other Operating Supplie | 203.15 |
| 211-45501-322 | Postage | 5.22 |
| 211-45501-383 | Gas Utility | 45.00 |
| 211-45501-402 | Repairs & Maint - Struct | 844.65 |
| 211-45501-433 | Dues & Subscriptions | 208.19 |
| 211-45501-435 | Books and Pamphlets | 2,335.69 |
| 225-45127-200 | Office Supplies | 60.15 |
| 225-45127-381 | Electric Utility | 431.11 |
| 225-45127-406 | Repairs & Maint - Groun | 39.98 |
| 225-49950-500 | Capital Outlay | 151,363.50 |
| 230-45124-217 | Other Operating Supplie | 19.25 |
| 235-42153-212 | Motor Fuels | 67.44 |
| 235-42153-217 | Other Operating Supplie | 358.73 |
| 235-42153-312 | Nursing | 2,155.83 |
| 235-42153-321 | Telephone | 340.66 |
| 235-42153-334 | Meals/Lodging | 290.40 |
| 235-42153-383 | Gas Utility | 150.78 |
| 235-42153-405 | Repairs & Maint - Vehicl | 2.46 |
| 235-42153-406 | Repairs & Maint - Groun | 118.00 |
| 235-42153-480 | Other Miscellaneous | 142.62 |
| 250-46520-200 | Office Supplies | 84.28 |
| 250-46520-304 | Legal Fees | 540.00 |
| 250-46520-321 | Telephone | 41.43 |
| 250-46520-334 | Meals/Lodging | 19.90 |
| 250-46520-433 | Dues & Subscriptions | 192.00 |
| 250-46520-480 | Other Miscellaneous | 177.12 |
| 254-46520-381 | Electric Utility | 144.50 |
| 255-46520-491 | Payments to Other Orga | 3,000.00 |
| 309-41000-480 | Other Miscellaneous | 242,300.83 |
| 312-41000-304 | Legal Fees | 492.20 |
| 401-49950-501 | Capital Outlay - Police | 21,093.08 |
| 401-49950-504 | Capital Outlay - Parks | 3,317.08 |
| 401-49950-508 | Capital Outlay - Island Pa | 278,156.32 |
| 401-49950-509 | Capital Outlay - Administ | 112,239.94 |
| 601-49400-216 | Chemicals and Chemical | 262.52 |
| 601-49400-217 | Other Operating Supplie | 120.98 |
| 601-49400-310 | Lab Testing | 98.08 |
| 601-49400-321 | Telephone | 91.44 |
| 601-49400-322 | Postage | 305.36 |
| 601-49400-326 | Data Processing | 1,783.12 |
| 601-49400-340 | Advertising & Promotion | 232.27 |
| 601-49400-383 | Gas Utility | 497.68 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 601-49400-386 | Landfill | 5,630.46 |
| 601-49400-404 | Repairs & Maint - M&E | 164.50 |
| 601-49400-408 | Repairs & Maint - Distrib | 196.00 |
| 601-49400-444 | License Fees | 177.12 |
| 601-49950-500 | Capital Outlay | 24,086.07 |
| 602-49450-200 | Office Supplies | 18.98 |
| 602-49450-217 | Other Operating Supplie | 149.89 |
| 602-49450-241 | Small Tools | 45.98 |
| 602-49450-308 | Training & Registrations | 23.49 |
| 602-49450-310 | Lab Testing | 1,223.20 |
| 602-49450-321 | Telephone | 121.45 |
| 602-49450-322 | Postage | 305.37 |
| 602-49450-326 | Data Processing | 1,783.12 |
| 602-49450-350 | Printing & Design | 232.28 |
| 602-49450-381 | Electric Utility | 104.64 |
| 602-49450-383 | Gas Utility | 212.86 |
| 602-49450-404 | Repairs & Maint - M&E | 115.15 |
| 602-49450-408 | Repairs & Maint - Distrib | 92.12 |
| 602-49450-444 | License Fees | 177.14 |
| 602-49450-446 | Sludge Hauling | 464.40 |
| 604-14200 | Inventory | 3,097.03 |
| 604-16200 | Buildings | 100,000.00 |
| 604-16300 | Improvements Other Th | 7,309.87 |
| 604-49550-212 | Motor Fuels | 30.00 |
| 604-49550-217 | Other Operating Supplie | 69.98 |
| 604-49550-241 | Small Tools | 361.35 |
| 604-49550-304 | Legal Fees | 571.00 |
| 604-49550-308 | Training & Registrations | 895.00 |
| 604-49550-310 | Lab Testing | 468.78 |
| 604-49550-321 | Telephone | 80.02 |
| 604-49550-322 | Postage | 305.36 |
| 604-49550-325 | Dispatching | 68.52 |
| 604-49550-326 | Data Processing | 3,396.52 |
| 604-49550-331 | Travel Expense | 180.60 |
| 604-49550-383 | Gas Utility | 48.09 |
| 604-49550-402 | Repairs & Maint - Struct | 443.14 |
| 604-49550-405 | Repairs & Maint - Vehicl | 129.50 |
| 604-49550-406 | Repairs & Maint - Groun | 238.47 |
| 604-49550-408 | Repairs & Maint - Distrib | 1,235.26 |
| 604-49550-409 | Repairs & Maint - Utilitie | 205.32 |
| 604-49550-410 | Repairs & Maint - Gener | 30,114.42 |
| 604-49550-411 | Repairs & Maint - Sub St | 24,306.95 |
| 604-49550-444 | License Fees | 248.44 |
| 609-49751-200 | Office Supplies | 14.95 |
| 609-49751-211 | Cleaning Supplies | 85.90 |
| 609-49751-217 | Other Operating Supplie | 281.87 |
| 609-49751-251 | Liquor | 28,115.99 |
| 609-49751-252 | Beer | 26,519.01 |
| 609-49751-253 | Wine | 4,713.33 |
| 609-49751-254 | Soft Drinks & Mix | 264.26 |
| 609-49751-257 | Ice | 166.60 |
| 609-49751-258 | Liquor Store THC | 373.49 |
| 609-49751-259 | Non- Alcholic | 472.50 |
| 609-49751-261 | Other Merchandise | 22.74 |
| 609-49751-333 | Freight and Express | 575.78 |
| 609-49751-340 | Advertising & Promotion | 39.77 |
| 609-49751-383 | Gas Utility | 97.04 |
| 609-49751-433 | Dues & Subscriptions | 601.09 |

## Account Summary

| Account Number | Account Name | Payment Amount |
|---|---|---|
| 609-49751-444 | License Fees | 517.02 |
| 609-49751-480 | Other Miscellaneous | 415.00 |
| 614-16400 | Machinery & Equipment | 6,937.21 |
| 614-49870-211 | Cleaning Supplies | 28.92 |
| 614-49870-217 | Other Operating Supplie | 62.72 |
| 614-49870-304 | Legal Fees | 718.75 |
| 614-49870-321 | Telephone | 247.15 |
| 614-49870-322 | Postage | 305.36 |
| 614-49870-326 | Data Processing | 3,396.53 |
| 614-49870-334 | Meals/Lodging | 701.28 |
| 614-49870-340 | Advertising & Promotion | 158.10 |
| 614-49870-383 | Gas Utility | 12.16 |
| 614-49870-401 | Repairs & Maint - Buildi | 78.73 |
| 614-49870-441 | Transmission Fees | 22.21 |
| 614-49870-442 | Subscriber Fees | 50,965.45 |
| 614-49870-443 | Intergovernmental Fees | 2,038.50 |
| 614-49870-444 | License Fees | 690.12 |
| 614-49870-447 | Internet Expense | 4,308.50 |
| 614-49870-448 | On-Call Support | 71.73 |
| 614-49870-451 | Call Completion | 123.34 |
| 615-49850-200 | Office Supplies | 19.98 |
| 615-49850-215 | Materials & Equipment | 844.26 |
| 615-49850-217 | Other Operating Supplie | 848.06 |
| 615-49850-321 | Telephone | 75.95 |
| 615-49850-340 | Advertising & Promotion | 173.72 |
| 615-49850-383 | Gas Utility | 236.25 |
| 615-49850-404 | Repairs & Maint - M&E | 648.00 |
| 615-49850-480 | Other Miscellaneous | 124.22 |
| 617-49860-200 | Office Supplies | 40.96 |
| 617-49860-211 | Cleaning Supplies | 45.49 |
| 617-49860-217 | Other Operating Supplie | 498.18 |
| 617-49860-254 | Soft Drinks & Mix | 99.85 |
| 617-49860-259 | Non- Alcholic | 17.12 |
| 617-49860-261 | Other Merchandise | 269.14 |
| 617-49860-321 | Telephone | 41.43 |
| 617-49860-333 | Freight and Express | 9.80 |
| 617-49860-340 | Advertising & Promotion | 978.55 |
| 617-49860-383 | Gas Utility | 19.64 |
| 617-49860-402 | Repairs & Maint - Struct | 1,208.96 |
| 617-49860-404 | Repairs & Maint - M&E | 320.97 |
| 617-49860-406 | Repairs & Maint - Groun | 68.97 |
| 617-49860-433 | Dues & Subscriptions | 540.00 |
| 617-49860-480 | Other Miscellaneous | 317.46 |
| 617-49950-500 | Capital Outlay | 2,204.00 |
| 700-21701 | Federal Withholding | 11,186.78 |
| 700-21702 | State Withholding | 6,040.12 |
| 700-21703 | FICA Tax Withholding | 14,243.36 |
| 700-21704 | PERA Contributions | 26,831.72 |
| 700-21705 | Retirement | 3,706.00 |
| 700-21708 | PD Union Dues | 657.00 |
| 700-21711 | Medicare Tax Withholdi | 4,212.92 |
| 700-21723 | HSA Employee Contribu | 1,156.14 |
| | **Grand Total:** | **1,286,960.41** ✓ |

Donna Shelson

## Project Account Summary

| Project Account Key | Payment Amount |
|---|---|
| **None** | 1,286,960.41 |

NB 11/14/2025

**CITY OF WINDOM, MINNESOTA**
**PUBLIC HEARING NOTICE**
**2025 Miscellaneous Special Assessments**

Notice is hereby given that the City Council of the City of Windom, Minnesota, (the "City Council") will hold a public hearing, pursuant to Minnesota law, in the Council Chamber at City Hall, 444 9th Street, Windom, Minnesota, on Tuesday, November 18, 2025, during the regular City Council Meeting which begins at 6:30p.m. At that time, the City Council will consider, and possibly adopt, the proposed assessments for 2025 Miscellaneous Special Assessments. The assessments are for city services, such as repairs, mowing, snow removal, or rubbish removal completed by the City or its designated representatives to correct nuisance violations, and emergency response by the Windom Fire Department; and these services have not been paid by the property owners. The properties proposed for special assessments are identified by parcel number and are legally described as follows:

Cottonwood County – Windom, MN

| | | |
|---|---|---|
| 25-821-0840 | Windom East Addition | Lot 6/Block 33 |
| 25-351-0480 | Hutton & Collin Subdivision | Lot 7/Block 5 |
| 25-821-0260 | Windom East Addition | Lot 5/Block 28 |
| 25-791-0480 | Vold Addition | Lot 14/Block 3 |
| 25-791-0510 | Vold Addition | Lot 17/Block 3 |
| 25-352-0280 | Hutton & Collin Subdivision | Lot 2/Block 5 |
| 25-164-0250 | County Auditors Subdivision 4 | Lot 7/Block NA |
| 25-820-0890 | Windom Original Townsite | Lot 7/Block 12 |
| 25-717-0010 | Soleta's Subdivision | Lot 1/Block 1 |
| 25-752-0020 | Tibodeau's Center | Lot NA/ Block 5, All Vacated Arlington Ave Between Block 1 & 3; All Block 1; Lots 1, 2, 3 Ex DOT Par 207E; All Block 5; Vacated Alley Between Block 3 & 5, W 1/2 Vacated Ash Street |
| 25-821-0280 | Windom East Addition | Lot 5/Block 28 |

The proposed assessment roll is on file for public inspection at the Windom City Administrator's Office. The total amount of the proposed Miscellaneous Special Assessments is $5,100.00. Written or oral objections will be considered at the meeting. No appeal may be taken as to the amount of an assessment unless a written objection, signed by the affected property owners, is filed with the City Administrator prior to the assessment hearing or presented to the presiding officer at the hearing. Such persons as desire to be heard with reference to the proposed miscellaneous special assessments will be heard at this meeting.

An owner may appeal an assessment to District Court, pursuant to Minnesota Statute § 429.081, by serving written notice of the appeal upon the Mayor or City Administrator of the City of Windom within 30 days after the adoption of the assessment, and filing such notice with the Cottonwood County District Court Administrator within ten (10) days after service upon the Mayor or City Administrator.

BY ORDER OF THE WINDOM CITY COUNCIL
Steve Nasby, City Administrator
444 9th Street
PO Box 38
Windom, MN 56101
Phone 507-831-6129

Published November 5, & November 12, 2025

| Property ID No. | Property Address | Brief Legal Description of Property | Property Owner(s) & Address | Type & Date of Service | Amount |
|---|---|---|---|---|---|
| 25-821-0840 | 809 Miller Ave | Lot 6, Block 33, Windom East Addition, Windom, MN | Cottonwood County 900 3rd Ave Windom, MN 56101 | Mowed Grass and/or Weeds 6/4/2025 | $200.00 |
| 25-351-0480 | 1405 2nd Ave | Lot 7, Block 5, Hutton & Collin Addition, Windom, MN | Melanie Beam 1405 2nd Ave Windom, MN 56101 | Fire Call (Gas Leak) - 8/20/2024 - Paid $500 of $1000 Amount | $500.00 |
| 25-821-0260 | 1015 Hale Pl | Lot 5, Block 28, Windom East Addition, West 1/2 Windom, MN | Brandon Busch & Carolyn Douglass 1015 Hale Pl Windom, MN 56101 | Mowed Grass/Weeds 6/25/25, 9/3/25 | $400.00 |
| 25-791-0480 | 828 17th Street Windom, MN 56101 | Lot 14, Block 3, Vold Addition, Windom, MN | Michelle Ferguson 4100 Clyde Drive Shively, KY 40216-3658 | Mowed Grass and/or Weeds 6/4/2025, 7/16/2025, 8/20/2025 | $ 600.00 |
| 25-791-0510 | 760 17th Street Windom, MN 56101 | Lot 17, Block 3, Vold Addition, Windom, MN | Federal National Mortgage Assn, 5600 Granite Parkway VII, Plano, TX 75024 | Mowed Grass and/or Weeds 9/13/24, 8/18/2025 | $ 400.00 |
| 25-352-0280 | 824 Collins Ave | Lot 2, Block 5, Hutton & Collin Subdivision, Windom MN | Michael Schober 824 Collins Ave. Windom, MN 56101 | Mowed Grass and/or Weeds 8/8/2025 | $ 200.00 |
| 25-164-0250 | 1651 4th Ave | Lot 7, Block NA, County Auditors Subdivision 4, Windom MN | John A Kirst 1452 5th Ave Windom, MN 56101 | Mowed Grass and/or Weeds 7/22/2024, 7/21/2025 | $ 400.00 |
| 25-820-0890 | 861 4th Ave Apt 5 | Lot 7, Block 12, Windom Original Townsite, Windom MN | Iryna Johnson, 2586 W Mallard Ln, Hanford, CA 93230 | Fire Call (Smoke Detector Activated) 7/6/2025 | $ 1,000.00 |
| 25-717-0010 | 98 5th St | Lot 1, Block 1, Soleta's Subdivision, Windom MN | Howard Leibowitz, 211 Lafayette Ave S, Fulda, MN 56131 | Nuisance Violation 7/2/2025 | $ 200.00 |
| 25-752-0020 | 2270 Hwy 60 | Lot NA, Block 5, Tibodeau's Center, All Vac Arlington Ave Between Block 1 & 3; All Block 1; Lots 1, 2, 3 Ex DOT Par 207E; All Block 5; Vacated Alley Between Block 3 & 5, W 1/2 Vacated Ash Street | Windstream Inns LLC Attn: Nathan Sieve 11040 183rd Cir NW Suite C Elk River, MN 55330 | Fire/Rescue Call (Stalled Elevator) 8/13/2024 | $ 1,000.00 |
| 25-821-0280 | 1004 Miller Ave | Lot 5, Block 28, Windom East Addition, Windom, MN | Jose G olvera-Camacho & Marina Olvera 318 Okabena St Worthington, MN 56187 | Mowed Grass and/or Weeds 9/27/24 | $ 200.00 |
| | | | | | |
| | | | | **TOTAL** | $5,100.00 |

11/18 6:30 pm
444-9th St.

H. Lubowitz
211 Lafayette Ave S
Fulda MN 56131
11/4/25

Steve Nasby

re 98-5th St.

re 7/2/25
mow lawn & remove sofa

I mowed the lawn & removed the sofa within the time limits you specified

I called 5-6 times about this Bill.

No one ever would talk to me about this.

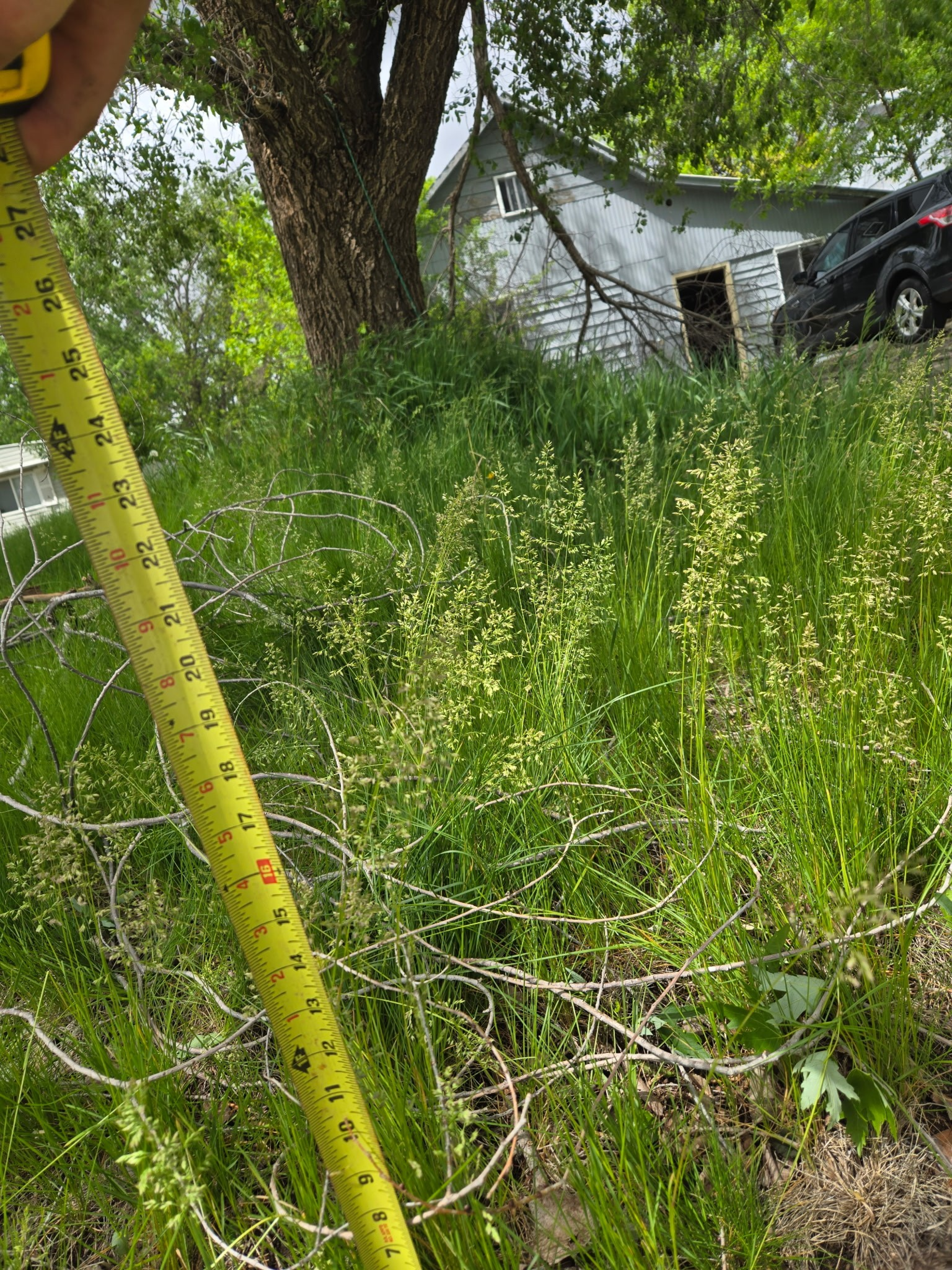
So I appeal since the lawn & sofas were removed per letter from city. & no one will discuss this with me

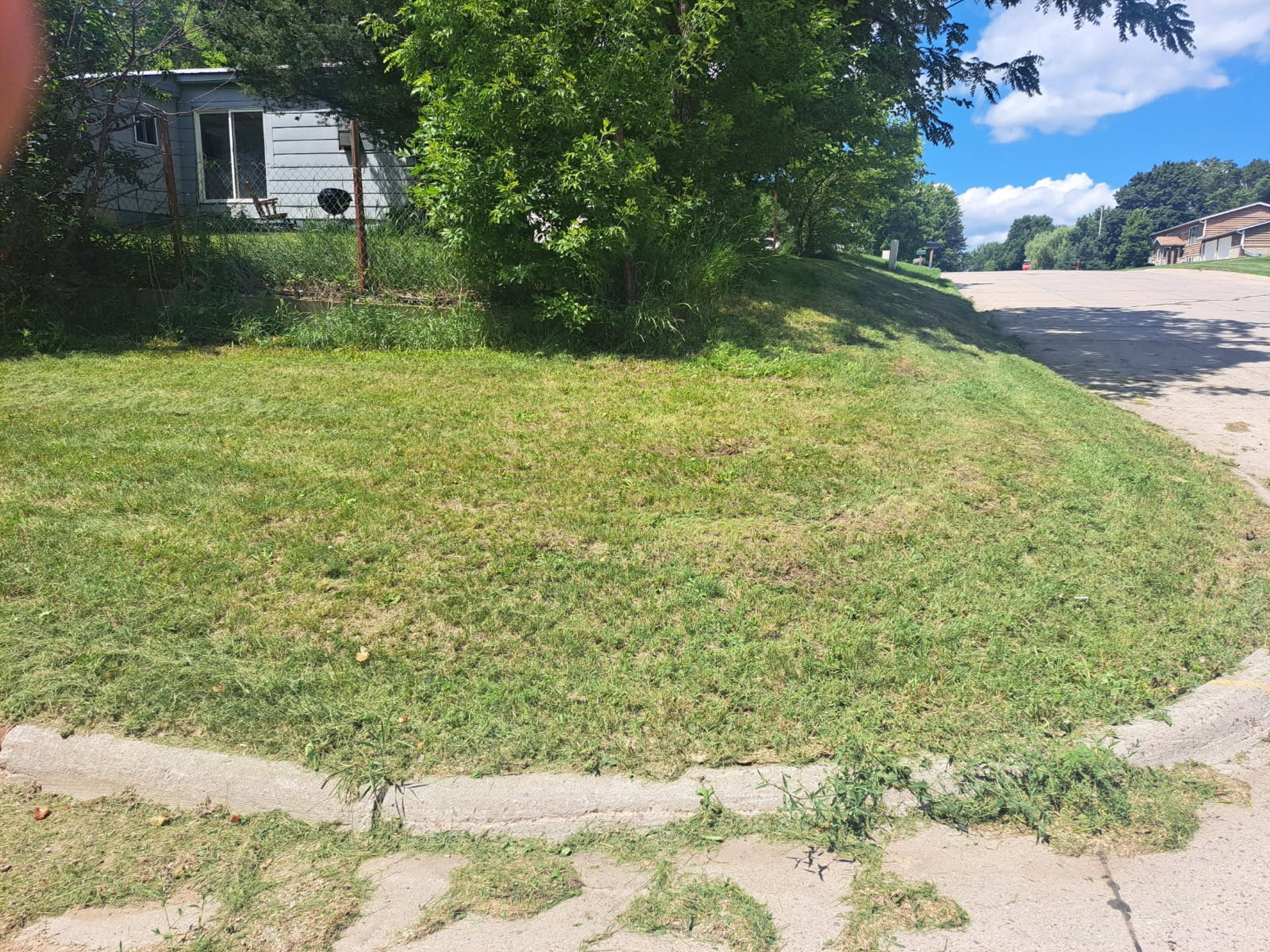
Sincerely

Howard Lubowitz
507 3700055

I await an early reply.

507 831-6127





# RESOLUTION #2025-

**INTRODUCED:**

**SECONDED:**

**VOTED:** **Aye:**
**Nay:**
**Absent:**

**RESOLUTION ADOPTING AN ASSESSMENT ROLL FOR THE "2025 MISCELLANEOUS SPECIAL ASSESSMENTS"**

---

**WHEREAS,** pursuant to proper notice duly given as required by law, the City Council of Windom, Minnesota, has met and heard and passed upon all objections to the proposed assessments for the "2025 Miscellaneous Special Assessments"; and

**WHEREAS,** the City Council finds that services, as set forth in Minnesota Statutes §429.101, were performed by the City and these special charges were billed to the affected property owners and remain unpaid; and

**WHEREAS**, the City Council finds the evidence supports findings that assessment calculations are correct and the assessments are valid; and

**WHEREAS**, the City Council finds that the services have benefited the properties.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Such proposed assessments, a copy of which is filed in the Office of the City Administrator and made a part hereof as if fully set forth herein, are hereby accepted and shall constitute special assessments against the lands named therein; and each tract of land therein included is hereby found to have benefited by the services performed and special charges levied against it.

2. Such assessments shall be payable in equal annual installments extending over a period of one (1) year at five percent (5%) interest.

3. The owners of property so assessed may, at any time prior to December 31, 2025, pay the City Clerk's Office the entire amount of the assessments on their property without interest. Any amounts not paid by December 31, 2025, will be certified to the County Auditor for collection in the same manner as other municipal property taxes.

4. The City Clerk/City Administrator shall forthwith transmit a certified duplicate of these assessments to the County Auditor to be extended on the property tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal property taxes.

**Adopted by the Council this 18th day of November, 2025.**

____________________________
Hilary Mathis, Mayor

Attest:__________________________________
Steven Nasby, City Clerk/City Administrator

# RESOLUTION #2025-

**INTRODUCED:**

**SECONDED:**

**VOTED:** **Aye:**
**Nay:**
**Absent:**

**AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE LIBRARY TO THE WINDOM PUBLIC LIBRARY**

---

**WHEREAS,** Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

**WHEREAS,** the Friends of the Library are supporters of the City of Windom and specifically the Windom Public Library; and

**WHEREAS**, the City of Windom has received a donation of $541.69 from the Friends of the Library for the Windom Public Library; and

**WHEREAS**, the Donor requests that the donation be used for the purchase of STEM Learning Materials and Children's Toys for the Light Table.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA,** that the City Council accepts the donation of $541.69 offered by the Friends of the Library to be used for STEM Learning Materials and Children's Toys for the Light Table

Adopted by the Council this 18th day of November, 2025.

__________________________
Hilary Mathis, Mayor

Attest:______________________________
Steven Nasby, City Administrator

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Sonya Wilt, EDA Director
**DATE:** November 18, 2025 (City Council Meeting Date)
**RE:** Decertification of TIF District No. 1-18
**DEPT:** EDA
**CONTACT:** Sonya Wilt, EDA Director, at 832-8661 or sonya.wilt@windommn.com

---

**Recommendations/Options/Action Requested**

After review, adopt the "Resolution Approving the Decertification of Tax Increment Financing District No. 1-18".

---

**Issue Summary/Background**

TIF District 1-18 was created on June 17, 2014. This district is locally known as the "Ag Builders/GDF" District and covers the property located at 1815 First Avenue.

This was a redevelopment district. Minnesota Statutes and the tax increment financing plan adopted for this TIF district established that the duration of the district could be up to 25 years unless the obligations of the District are met prior to that time. The first tax increment was received in December 2016. It has been determined that the obligations of the district were satisfied and all eligible costs of the Project have been paid. Thus, the district needs to be decertified by the Cottonwood County Auditor effective December 31, 2025.

To begin the process, the EDA Board adopted a Resolution on November 10, 2025, approving the decertification of TIF District 1-18. To meet statutory requirements, the next step is for the City Council to adopt a resolution approving the decertification of this district. Attached is a Resolution for this purpose for your review. If the Resolution is adopted, EDA Staff will provide the Cottonwood County Auditor with the documentation necessary to complete the decertification of TIF District 1-18.

**Fiscal Impact**

The real estate taxes for the property will be distributed by the Cottonwood County Auditor/Treasurer in the same manner as other property taxes collected by the Treasurer. This means that the City, School and County will all receive their proportionate shares of the property taxes paid for this property.

**Attachments**

1. Resolution Approving the Decertification of Tax Increment Financing District No. 1-18.

SW:mah

# RESOLUTION #2025-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**
**Nay:**
**Absent:**

## CITY OF WINDOM

## RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-18

---

WHEREAS, upon recommendation of the Economic Development Authority of Windom (the "EDA"), on June 17, 2014, the City of Windom, Minnesota, created Tax Increment Financing District No. 1-18, County Number 34, (locally known as "Ag Builders/GDF" District) (the "District"), within Windom's Development District No. 1 (the "Project"); and

WHEREAS, the property covered by this district is described in metes and bounds and includes tracts in Lot 1 of County Auditor's Subdivision No. 4 in the City of Windom, Cottonwood County, Minnesota, (Parcel Nos. 25-164-0060 – 1815 First Avenue and 25-164-0080 – small strip of land adjoining property at 1815 First Avenue); and

WHEREAS, the Tax Increment Financing Plan adopted on June 17, 2014, for this TIF District requires, pursuant to Minnesota Statutes, that the duration of this district will be twenty-five (25) years after date of receipt of first tax increment unless the obligations of the district are met prior to that time; and

WHEREAS, the receipt of first tax increment was December of 2016; and

WHEREAS, it has been determined that the obligations of the district have been satisfied and all eligible costs of the Project have been paid; and

WHEREAS, there are no parcels located in this district which currently have delinquent taxes under the duration limits; and

WHEREAS, the City of Windom acknowledges the expiration of this district pursuant to the TIF Plan and statutory requirements; and

WHEREAS, the City of Windom desires by this resolution to acknowledge the expiration of this District effective December 31, 2025, after which all property taxes generated by property within this TIF District will be distributed in the same manner as other property taxes collected by the Cottonwood County Auditor.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Windom, Minnesota, as follows:

1. All eligible obligations of said district have been paid and Tax Increment Financing District No. 1-18 (County No. 34) (“Ag Builders/GDF” District) should be decertified pursuant to Minnesota Statutes and the tax increment financing plan adopted for said district.

2. EDA Staff is directed to take all action and provide all necessary documentation to the County Auditor of Cottonwood County required for the County Auditor to discontinue collection and remittance to the City of any tax increment from this District and to decertify City TIF District No. 1-18 as a tax increment district effective December 31, 2025.

ADOPTED this 18th day of November, 2025.

______________________________________
Hilary Mathis, Mayor

ATTEST:______________________________________
Steven Nasby, City Administrator

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Sonya Wilt, EDA Director
**DATE:** November 18, 2025 (City Council Meeting Date)
**RE:** Decertification of TIF District No. 1-20
**DEPT:** EDA
**CONTACT:** Sonya Wilt, EDA Director, at 832-8661 or sonya.wilt@windommn.com

---

**Recommendations/Options/Action Requested**

After review, adopt the "Resolution Approving the Decertification of Tax Increment Financing District No. 1-20".

---

**Issue Summary/Background**

TIF District 1-20 was created on May 3, 2016. This district is locally known as the "New Vision Cooperative" District and covers the property located at 125 16th Street, 867 First Avenue, and 857 First Avenue.

This was a redevelopment district. Minnesota Statutes and the tax increment financing plan adopted for this TIF district established that the duration of the district could be up to 25 years unless the obligations of the District are met prior to that time. The first tax increment was received in July 2019. It has been determined that the obligations of the district were satisfied and all eligible costs of the Project have been paid. Thus, the district needs to be decertified by the Cottonwood County Auditor effective December 31, 2025.

To begin the process, the EDA Board adopted a Resolution on November 10, 2025, approving the decertification of TIF District 1-20. To meet statutory requirements, the next step is for the City Council to adopt a resolution approving the decertification of this district. Attached is a Resolution for this purpose for your review. If the Resolution is adopted, EDA Staff will provide the Cottonwood County Auditor with the documentation necessary to complete the decertification of TIF District 1-20.

**Fiscal Impact**

The real estate taxes for the property will be distributed by the Cottonwood County Auditor/Treasurer in the same manner as other property taxes collected by the Treasurer. This means that the City, School and County will all receive their proportionate shares of the property taxes paid for this property.

**Attachments**

1. Resolution Approving the Decertification of Tax Increment Financing District No.1-20.

SW:mah

# RESOLUTION #2025-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**
**Nay:**
**Absent:**

## CITY OF WINDOM

## RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-20

---

WHEREAS, upon recommendation of the Economic Development Authority of Windom (the "EDA"), on May 3, 2016, the City of Windom, Minnesota, created Tax Increment Financing District No. 1-20, County Number 38, (locally known as "New Vision Cooperative" District) (the "District"), within Windom's Development District No. 1 (the "Project"); and

WHEREAS, the property covered by this district is described in metes and bounds and includes tracts in Part of Lot "E" of Drake's Outlots and also in part of the Southeast Quarter of the Southwest Quarter of Section 25, Township 105 North, Range 36 in the City of Windom, Cottonwood County, Minnesota, (Parcel Nos. 25-231-0050 and 25-231-0051 – 125 16th Street and 25-025-3900 and 25-025-3901 – property at 867 and 857 First Avenue respectively); and

WHEREAS, the Tax Increment Financing Plan adopted on May 3, 2016, for this TIF District requires, pursuant to Minnesota Statutes, that the duration of this district will be twenty-five (25) years after date of receipt of first tax increment unless the obligations of the district are met prior to that time; and

WHEREAS, the receipt of first tax increment was July of 2019; and

WHEREAS, it has been determined that the obligations of the district have been satisfied and all eligible costs of the Project have been paid; and

WHEREAS, there are no parcels located in this district which currently have delinquent taxes under the duration limits; and

WHEREAS, the City of Windom acknowledges the expiration of this district pursuant to the TIF Plan and statutory requirements; and

WHEREAS, the City of Windom desires by this resolution to acknowledge the expiration of this District effective December 31, 2025, after which all property taxes generated by property within this TIF District will be distributed in the same manner as other property taxes collected by the Cottonwood County Auditor.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Windom, Minnesota, as follows:

1. All eligible obligations of said district have been paid and Tax Increment Financing District No. 1-20 (County No. 38) (“New Vision Cooperative” District) should be decertified pursuant to Minnesota Statutes and the tax increment financing plan adopted for said district.

2. EDA Staff is directed to take all action and provide all necessary documentation to the County Auditor of Cottonwood County required for the County Auditor to discontinue collection and remittance to the City of any tax increment from this District and to decertify City TIF District No. 1-20 as a tax increment district effective December 31, 2025.

ADOPTED this 18th day of November, 2025.

____________________________________
Hilary Mathis, Mayor

ATTEST:____________________________________
Steven Nasby, City Administrator

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Sonya Wilt, EDA Director
**DATE:** November 18, 2025 (City Council Meeting Date)
**RE:** Decertification of TIF District No. 1-21
**DEPT:** EDA
**CONTACT:** Sonya Wilt, EDA Director, at 832-8661 or sonya.wilt@windommn.com

**Recommendations/Options/Action Requested**

After review, adopt the "Resolution Approving the Decertification of Tax Increment Financing District No. 1-21".

**Issue Summary/Background**

TIF District 1-21 was created on October 3, 2017. This district is locally known as the "Windstream Inns LLC" District and covers the property located at 2270 Highway 60, 2320 Highway 60, 2370 Highway 60, adjacent rights-of-way and abutting roads.

This was a redevelopment district. Minnesota Statutes and the tax increment financing plan adopted for this TIF district established that the duration of the district could be up to 25 years unless the obligations of the District are met prior to that time. The first tax increment was received in May 2020. It has been determined that the obligations of the district were satisfied and all eligible costs of the Project have been paid. Thus, the district needs to be decertified by the Cottonwood County Auditor effective December 31, 2025.

To begin the process, the EDA Board adopted a Resolution on November 10, 2025, approving the decertification of TIF District 1-21. Any excess tax increment received in 2025 for this district will be returned to the Cottonwood County Auditor before December 31, 2025. To meet statutory requirements, the next step is for the City Council to adopt a resolution approving the decertification of this district. Attached is a Resolution for this purpose for your review. If the Resolution is adopted, EDA Staff will provide the Cottonwood County Auditor with the documentation necessary to complete the decertification of TIF District 1-21.

**Fiscal Impact**

The real estate taxes for the property will be distributed by the Cottonwood County Auditor/Treasurer in the same manner as other property taxes collected by the Treasurer. This means that the City, School and County will all receive their proportionate shares of the property taxes paid for this property.

**Attachments**

1. Resolution Approving the Decertification of Tax Increment Financing District No.1-21.

SW:mah

# RESOLUTION #2025-

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**
**Nay:**
**Absent:**

## CITY OF WINDOM

## RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-21

---

WHEREAS, upon recommendation of the Economic Development Authority of Windom (the "EDA"), on October 3, 2017, the City of Windom, Minnesota, created Tax Increment Financing District No. 1-21, County Number 39, (locally known as “Windstream Inns LLC” District) (the "District"), within Windom’s Development District No. 1 (the "Project"); and

WHEREAS, the property covered by this District includes fourteen parcels of land identified on Exhibit “A” attached hereto. The District encompasses improved property and adjacent rights-of-way and abutting roads. The addresses of improved properties include 2270 Highway 60, 2320 Highway 60, and 2370 Highway 60 all in the City of Windom, Cottonwood County, Minnesota; and

WHEREAS, the Tax Increment Financing Plan adopted on October 3, 2017, for this TIF District requires, pursuant to Minnesota Statutes, that the duration of this District will be twenty-five years after date of receipt of first tax increment unless the obligations of the District are met prior to that time; and

WHEREAS, the receipt of first tax increment was May of 2020; and

WHEREAS, it has been determined that the obligations of the district have been satisfied and all eligible costs of the Project have been paid; and

WHEREAS, there are no parcels located in this district which currently have delinquent taxes under the duration limits; and

WHEREAS, the City of Windom acknowledges the expiration of this district pursuant to the TIF Plan and statutory requirements; and

WHEREAS, any excess tax increment received for this TIF District will be returned to Cottonwood County Auditor/Treasurer before December 31, 2025; and

WHEREAS, the City of Windom desires by this resolution to acknowledge the expiration of this District effective December 31, 2025, after which all property taxes generated by property within this TIF District will be distributed in the same manner as other property taxes collected by the Cottonwood County Auditor/Treasurer.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Windom, Minnesota, as follows:

1. All obligations of said District have been paid and Tax Increment Financing District No. 1-21 (County No. 39) ("Windstream Inns LLC" District) should be decertified pursuant to Minnesota Statutes and the tax increment financing plan adopted for said District.

2. City/EDA Staff is directed to take all action necessary to return any excess tax increment from this District to the Cottonwood County Auditor/Treasurer before December 31, 2025.

3. City/EDA Staff is directed to take all action and provide all necessary documentation to the County Auditor of Cottonwood County for the County Auditor to discontinue collection and remittance to the City of any tax increment from this District and to decertify TIF District No. 1-21 as a tax increment district effective December 31, 2025.

ADOPTED this 18th day of November, 2025.

________________________________________
Hilary Mathis, Mayor

ATTEST:________________________________________
Steven Nasby, City Administrator

TIF DISTRICT 1-21

EXHIBIT "A"

Description of Property to be Included in the District

The District encompasses all property and adjacent rights-of-way and abutting roadways identified by the parcel listed below.

| Parcel Numbers | Address | |
|---|---|---|
| 25-752-0010 | Unassigned | |
| 25-752-0011 | Unassigned | |
| 25-752-0012 | Unassigned | |
| 25-752-0013 | State Highway 60 | |
| 25-752-0014 | State Highway 60 | |
| 25-752-0015 | State Highway 60 | |
| 25-752-0020 | 2270 Highway 60 | |
| 25-752-0021 | State Highway 60 | |
| 25-752-0040 | 2320 Highway 60 | |
| 25-752-0050 | 2370 Highway 60 | |
| 25-752-0060 | 2370 Highway 60 | |
| 25-752-0100 | Adjoining 2320 Highway 60 | |
| 25-752-0110 | Unassigned | |
| 25-024-0100 * | Unassigned - Strip of Land - East side of Parcel | |

***Note:** Only a portion of the PIN 25-024-0100 will be included in the TIF District. It is the strip of land lying between main portion of PIN 25-024-0100 and the East line of the SW 1/4 of Section 24. Please see the map for further details. The division will be completed prior to certification of the District.

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Jon Ketzenberg, Street and Parks Superintendent
**DATE:** **Nov 11th, 2025**
**RE:** Street Closure on Prospect between 9th Street & 10th Street
**DEPT:** Street & Parks Department
**CONTACT:** Jon.ketzenberg@windommn.com

**Recommendations/Options/Action Requested:**
The ALC Church has requested that on Dec. 10th the Street Department close Prospect Avenue between 9th & 10th Street from 5:00 to 7:30 pm for their annual Living Nativity. The Street Superintendent and Police Chief both approve of the street closure.

**Issue Summary/Background:**
The ALC will have carriage rides, animals & nativity scenes on Prospect Avenue. The Street Department will bring barricades up for them to use during the event and will pick them up after the event.

**Fiscal Impact:**
None.

**Attachments**

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Personnel Committee
**DATE:** November 7, 2025
**RE:** Minnesota Paid Leave
**DEPT:** Administration
**CONTACT:** Steve Nasby, City Administrator

**Recommendations/Options/Action Requested**

The Personnel Committee recommends that the City Council take the following action:

1. Approve Minnesota Paid Leave Policy for City of Windom.

**Issue Summary/Background**

The Minnesota Legislature passed a law that enacted a short-term paid leave program called Minnesota Paid Leave (MNPL) which provides benefits to employees qualifying for leave for up to 20 weeks. The MNPL is funded through a payroll deduction of .44% for employees and a matching .44% contribution from the employer. MNPL applies to all municipal employees (full-time, part-time, seasonal, temporary, etc). The MNPL program becomes active on January 1, 2026.

The MNPL policy for the City of Windom was drafted based on a template provided by the League of Minnesota Cities. Modifications to this policy were made to formalize the City's option to permit employees to "top off" their MNPL benefits using their accrued sick leave and\or vacation time and to provide guidance as to how health insurance premium payments would be handled if an employee is on MNPL.

Discussions with the IBEW labor union and the Personnel Committee (October 1, 2025) consisted of the union requesting the City to make 100% of the MNPL payment to the State of Minnesota and to permit employees to "top off" their MNPL benefits up to 100% of their current wages. The Personnel Committee is recommending that the City stay with the 50/50 split on the contribution to the State program but permit an employee to "top off" the MNPL benefits. This information on the Personnel Committee's decision was conveyed to both the IBEW and LELS business agents.

The City needs to notify the employees of the City's policy and their rights under the MNPL program by December 1st. The Personnel Committee is recommending approval of the MNPL Policy as presented.

**Fiscal Impact**

The MNPL program will cost the City approximately $21,300 based on the .44% employer paid funds to the State of Minnesota. The use of accrued sick leave and\or vacation time by an employee will not have a financial impact.

**Attachments**

1. City of Windom – MNPL Policy

**Minnesota Paid Leave**

Important note: Cities have the option to comply with Minnesota Paid Leave Law (MNPL) by either: participating in the State's MNPL Program or seeking approval from the state to provide an equivalent self-insured plan or equivalent plan through an approved private insurance carrier. Starting on January 1, 2026 the City of Windom is utilizing the State plan. As such, this policy is drafted as the city is participating in the MNPL program administered by the State.

Nearly all employers are covered by MNPL. Exemptions exist for: federal government, tribal nations, railroad workers; self-employed and contractors may opt in. Other options include covering employees with what the state defines as "Optional Equivalency Plans." Some notes on opting out:

- Employers may opt-out of state premiums by offering a state-approved private plan matching or exceeding benefits via Insurance Carrier Plans or Self-Insured Plans
- Regardless of opting out, wage reporting and notification requirements still apply.
- For more information: https://mn.gov/deed/paidleave/employers/equivalent/

Overview

The city provides time off to eligible employees who qualify for Minnesota Paid Leave (MNPL) benefits under Minnesota law. The city of Windom is a participant in the State of Minnesota's Paid Leave program. MNPL benefits are funded through premium contributions payable to the State of Minnesota. The premium cost will be split between the city and employee as follows: **The city of Windom will pay 50% of the required premium and employees will pay 50% of the premium cost through payroll deductions starting January 1, 2026.**

The city will notify employees about MNPL Benefits by December 2025 as required by law. A compliance poster prepared by the Minnesota Department of Employment and Economic Development (DEED) is available on DEED's website and will be posted by the city.

Eligibility

Eligibility determinations for MNPL benefits are made by the State of Minnesota. Generally, to be eligible for MNPL, you must:

- Work at least 50% of the time from a location in Minnesota, including employees who work from home or spend time in other states occasionally.

- Meet the financial eligibility requirements by having earned over a specific amount of wages as defined by under Minnesota law at the time of your requested leave.

For reference, in 2025 the current standard of wages is 5.3% of the state's average annual wage amounting to about $3,900 in wages for the start of MNPL in 2026. Generally, all jobs count towards this wage requirement, it is not just wages earned at the city.

Benefit Amount

An employee's weekly MNPL benefits are calculated and determined by the Minnesota Department of Employment and Economic Development (DEED). MNPL paid benefit will be less than 100% of employee's wages; therefore, the city will allow employees to use their accrued sick leave and\or vacation time to "top off" the MNPL benefits. In no circumstances will the MNPL benefit, and use of accrued leave, enable the employee to earn more than 100% of their pre-MNPL wages. Wage limits are based on employee's regular hourly rate times 40 hours per week for full-time employees or the average hours per week worked in the previous 90 days for a part-time employee. Overtime or other compensation (e.g. tips) will not be included in the wage calculation.

Leave Entitlement and Usage

The State of Minnesota may approve MNPL leave for the following conditions in a benefit year:

- Up to 12 weeks of medical leave (for yourself) to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery.

- Up to 12 weeks of family leave to:
  - Bond with a child through birth, adoption, or foster placement
  - Care for a family member with a serious health condition
  - Support a military family member called to active duty
  - Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking

You can take both types of leave in the same year, but **you cannot exceed 20 weeks total within a single benefit year**. For example, an employee may be entitled to 12 weeks of family leave to bond with a child and another 8 weeks of medical leave for their serious health condition. **There is no waiting period for MNPL if you are granted the benefit.**

**The benefit year is defined by the state of Minnesota as the first day the employee takes Paid Leave**. This does not necessarily match what the city may have for FMLA's measurement period (where the most common is the rolling-method). The way the state has this defined is going to be the "12-month measured forward" method as seen here: https://www.dol.gov/agencies/whd/fact-sheets/28h-fmla-12-month-period. **The City of Windom's policy is to have MNPL and FMLA leave align and be rolling years.**

MNPL Intermittent Leave

Employees may apply for intermittent leave in most cases, provided the leave is reasonable and appropriate to the needs of the individual requiring care.

Generally, MNPL requires an event to be a seven-day qualifying event unless intermittent. Intermittent leave results in a pro-rated benefit paid from the state and provides employers the option to cap intermittent leave at 480 hours in a 12-month period, which is herein selected by the City of Windom. Additionally, the minimum increment of leave must be taken in "increments consistent with the established policy of the employer to account for use of other forms of leave, so long as such employer's policy permits a minimum increment of at most one calendar day of intermittent leave. The state program rules say that an applicant is not permitted to apply for payment for benefits associated with intermittent leave until the applicant has eight hours of accumulated leave time, unless more than 30 calendar days have lapsed since the initial taking of the leave."

https://www.revisor.mn.gov/statutes/cite/268B/full#:~:text=Subd.%206a.,of%20the%20leave

A) Eligibility

In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours of accumulated leave (unless more than 30 days have lapsed since taking the initial leave).

B) Notice

In situations where employees seek MNPL on an intermittent basis, employees must make a reasonable effort to provide written notice to Finance Director of the need for intermittent leave before applying for MNPL benefits through the State program. As part of the notice, **employees must provide the city** with the following:

1) proposed intermittent leave schedule; and

2) a completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.

In the DEED's final published administrative rules enforcing the MN Paid Leave law, Minnesota Rule 3317.4700, Subp. 3, provides employers an option to file a dispute with the commissioner in situations where an employee fails to provide notice and a proposed leave schedule with the employer before applying for MNPL benefits.

C) Increments of Leave & Maximum Number of Hours

Consistent with other forms of leave provided by the city, **employees may take intermittent leave in increments of one hour, if possible, but city will recognize increments of ¼ hour consistent with other forms of leave**. If an employee is eligible for intermittent leave, the city allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MNPL provided the continuous leave does not exceed the maximum amount of MNPL allowed by law.

**Definitions**:

<u>Family member includes</u>:

- Spouse or partner
- Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
- Parent or person who raised you
- Sibling
- Grandchild or grandparent
- In-laws (including son, daughter, father, or mother)
- Anyone close to you who depends on you like family, even if not related by blood

<u>A serious health condition means</u> "a physical or mental illness, injury, impairment, condition, or substance use disorder. Taking care of yourself for this serious condition may involve evaluation, treatment, inpatient care, recovery, or not being able to perform regular work, attend school, or do regular daily activities. This includes childbirth, conditions related to pregnancy, or surgery."

Both definitions of Family Member and Serious Health Condition under MNPL are broader than how they are similarly used under FMLA. This may mean that at times FMLA does not necessarily run concurrently with MNPL. Examples may include that MNPL covers siblings and "anyone close" which is not covered by FMLA; similarly, serious health condition under MNPL does not necessarily include "continuing treatment by a health care provider" that is included under FMLA's definition.

Notice
Prior to starting a claim with the State, employees should reach out to the applicable Department Head and to the Finance Director to notify your intention to take leave. If the need is foreseeable, the city asks that you provide at least two-weeks' notice prior to taking leave. If the leave is not foreseeable you will still be able to take leave under MNPL and we ask that you provide as much notice as possible.

How to Apply for Minnesota Paid Leave
After your leave has been discussed you may apply for MNPL through the Minnesota Paid Leave's portal online or via their telephone number or via the website at:

https://mn.gov/deed/paidleave/employees/faq/

Interaction with Other Laws and Benefits
MNPL will run concurrently with any leave and/or wage supplement for which you may be eligible for under local, state, or federal law which may include: Family and Medical Leave Act (FMLA) and/or Minnesota Women's Economic Security Act (WESA) pregnancy and parenting leave. As Minnesota Statute 268B.27 allows employers the option to require MNPL benefits to run concurrently with FMLA and WESA Pregnancy and Parenting Leave where the leave is taken for the same purpose.

Supplementing MNPL Benefits with Accrued Paid Leave
If you are receiving MNPL benefits, the city allows you to supplement, or "top off," your MNPL benefits with any accrued but unused paid leave. If you choose to supplement your MNPL benefits in this way, **the combined weekly sum of MNPL benefits and city-provided paid leave benefits cannot exceed your Individual Average Weekly Wage (IAWW).** For more information, contact the city's Finance Director and Payroll\Billing Clerk.

Please note: Employers are not required to allow employees to supplement MNPL benefits with accrued employer-provided leave benefits but the city of Windom is opting to permit this use at this time, but such permission is at the employer's discretion unless covered within a recognized labor agreement. Whether the city permits the use of accrued leave to supplement MNPL or not, **it remains an employee's choice whether to use accrued leave with MNPL benefits**. In other words, the city cannot require employees to use accrued leave with MNPL benefits.

Maintaining Health Coverage During Leave
Unless the employee revokes coverage while on MNPL, the city will continue to provide group health insurance coverage for an employee on MNPL under the same conditions as the coverage was provided before the employee took leave. **The employee must continue to make timely payments of your share of the premiums for such coverage.** If you are not using paid time off to cover part or all of the leave, you will be responsible for remitting your portion of health premiums to the city in order to ensure continuation of benefits.

Group health insurance **may be cancelled** if an employee's premium payment is unpaid\late. Before terminating coverage, the city will provide written notice to the employee at least 10 days before the coverage is terminated listing the final date payment is due (15 days past the due date) to avoid cancellation and the date coverage will end if payment is not received.

An employee's share of premium payments for their group health insurance coverage may, at the employee's option, be:

1. prepaid at or before the start of the leave in which your health deductions may be modified to

accept the agreed upon amounts and cadence of premium deductions;

2. arranged to write a check every [X number of weeks -- ideally 2 to 4 weeks] for the duration that the employee may be out;

3. all or partial premium paid from employee's use of accrued leave to "top off" state benefits. If this deduction is insufficient to pay the premium, employee will pay the outstanding balance to city at time the premium is due.

Note that option #2 above is paid by an employee's post-tax money. Many benefit premiums are paid pre-tax, so the incentive is to have an arrangement <u>before</u> the employee goes out. This also allows employers to recoup costs in the event that an employee quits on a leave of absence.

Coverage that lapses due to nonpayment of premiums will be reinstated immediately upon return to work without a waiting period or as soon as applicable upon the terms of the insurance company, contingent on the employee being current on the amount owed for any premiums that were due while the employee was using MNPL.

<u>Reinstatement</u>
Upon return from covered MNPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for the city for a minimum of 90 calendar days.

Upon return to work, if it becomes evident that the employee is unable to perform the key essential functions of their position (with or without reasonable accommodation), the city may engage in an interactive process, consistent with the American with Disability Act (ADA) and/or Minnesota Human Rights Act (MHRA) and other applicable workplace policies, including workplace safety protocols, to determine appropriate next steps.

<u>Retaliation</u>
The city will not interfere or retaliate against employees who request or take leave in accordance with the MN Paid Leave law.

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Scott Peterson, Chief of Police
DATE: 11/18/25
**RE:** Assistant Chief and Sergeant Promotion Approval
**DEPT:** Police
**CONTACT:** Scott Peterson, Chief of Police; scott.peterson@windompdmn.com

**Recommendations/Options/Action Requested:** A promotional process was held for the recently approved Assistant Chief position. Devin Kopperud was selected. Upon final approval by the City Council, Kopperud's salary will be $105,227.20 on the 2026 Supervisory Pay Scale. This in an exempt position. I am asking your approval to promote Devin Kopperud to the Assistant Chief's position with duties beginning on January 1, 2026.

The promotion of Kopperud left the Nighttime Sergeant's position vacant. A promotional process was held for that position. Isaak Paulson was selected. Upon final approval by the City Council, Paulson will begin on the 5th Year Step with the additional 8% Sergeant Pay on the 2026 LELS Pay Scale. Paulson would be eligible for a step increase after a 6-month probationary period. I am asking your approval to promote Isaak Paulson to the Sergeant's position with duties beginning on January 1, 2026.

**Issue Summary/Background:** These positions provide us with necessary supervision at the present time and allow training for future management possibilities within the agency.

**Fiscal Impact:** The positions have been budgeted for in 2026.

**Attachments**

# ACTION ITEM

**CITY OF WINDOM**
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

**TO:** City Council
**FROM:** Tim Snyder, Community Center Director
**DATE:** 11/14/25
**RE:** Community Center : On-Call Part-Time Worker
**DEPT:** Community Center
**CONTACT:** Tim.Snyder@windommn.com

**Recommendations/Options/Action Requested**

Director of Community Center recommends that the City Council approve the hiring of Hayden Tietz for the position of on-call part time at the wage of 12.75 per hour.

**Issue Summary/Background**

The Community Center is replacing a previous on call part time worker. Hayden is needed to work at events as well as set up and take down for events at the Community Center. We currently share 1 part-time employee with the arena and he will be working at the arena more in the winter season.

**Fiscal Impact**

The Community Center has budgeted hours for these on-call part time positions.

**Attachments**

1. No attachments

**To: Honorable Mayor & Windom City Council Members**
**From:** Federated Rural Electric & Broadband
**Date:** November 18, 2025
**Agenda Item(s):** Federated Rural Electric & Broadband desire to enter into talks with the City regarding the acquisition of Windomnet

Federated Rural Electric • Broadband

## Description/History

Federated and the city of Windom Telecom Commission have been in the discussions regarding the acquisition of Windomnet by Federated. Presuming that the city has everything they need including the valuation from CCG Consulting, the council will hold a closed session on November 18, 2025, at which time the City council will discuss a path forward regarding the utility asset and the potential negotiations with Federated.

We would like to encourage the mayor and council to enter into negotiations with Federated for the acquisition of Windomnet. We believe this will lead to a smooth and successful transition of the Windomnet consumers into the Federated family, a locally controlled with exceedingly high standards and completely transparent 501,c12 nonprofit cooperative. I can say that from experience knowing a thing or two about the municipal operations spending 28 years with a municipal electric, water, and wastewater utility before coming to Federated. As you know, transparency is of utmost importance to build trust and confidence in the operations. We have done that and will continue. Our board has seen firsthand and has embraced the need for transparency, so this comes as no challenge or surprise to me. We are likely more transparent than average and relish the opportunity to answer any question or concern posed to us, honestly! There is nothing secret about us. We will honor communications protected by closed session or non-disclosure agreements.

## Narrative

Now that we are progressing in our discussions, Federated would like to re-affirm our utmost interest in the Telecom business acquisition from the City of Windom. Just to refresh our earlier discussion, Federated has completed all due diligence efforts with Finey Engineering and Olson Thielen Accountants and Advisors and are confident we can provide the consumers of Windomnet with a quality service package with all of the amenities expected from a mature association such as Federated. As the City goes through the 2026 budget process, we are aware of actions taken by the telecom utility, as well as the proposed budget, being promulgated. We have been extremely busy expanding highspeed fiber optic broadband, video service, as well as our VoIP phone service, to Cottonwood, Jackson, and Martin Counties. In Cottonwood County, the fiber ring which Federated partnered with the County on, is in and contractors are currently splicing and starting to light up services to consumers along that rural route. Fiber has been installed in Storden, and all residents have received a drop to the home or business that consented to it, and our take rate is over 80%. We have engineering and staking underway in other parts of the county and new projects are poised to begin yet this fall. Our work will continue into 2026 and beyond with the goal of completing the buildouts to all consumers within our broadband footprint who wish to receive it. Federated has been initially awarded a "Broadband Equity, Access, and Deployment" grant in which a good portion of that includes Cottonwood County, including Jeffers. While we wait for the "National Telecommunications and Information Administration" to make announcements, hopefully in December of this year, we are already preplanning so we can be as shovel ready as possible when the time comes. We want you to know that we are extremely committed to the success of this venture as well as the entire operation. Federated fully commits to the consumers that we will provide them with an equal to or greater than level of service with a high emphasis on greater than. With the competitive nature of today's business, we know that we have to exceed expectations in order to earn your business. Patrons have choices and we understand that and work extremely hard to provide the best service possible.

**Recommendation:** With respect to a suggested minute, we ask for your support and authorize staff to enter into a negotiations for the successful transition of Windomnet into the Federated Cooperative business family.

**Federated Broadband powered by Windomnet!**

Very Cooperatively, Scott Reimer CEO-General Manager and the entire Federated team.